**Title of Position:**  Sustainable Campus – Interior Greening (Frost)

**Division/Department:** Sustainable Campus

**Job Duties**

Assist Sustainability Coordinator with the following:

* Perform basic care and maintenance for Interior Greening Plants including propagating plants for Living Wall.
* Monitor and record plant health and water quality parameters on Living Wall system. Input data into database.
* Perform basic maintenance on Green Roof. Monitor and record soil and plant parameters on green roof. Record observations and photo document condition of green roof. Input data into database.
* Other duties of a similar nature to above, as assigned

Additional Information if different from Established Job Position Description:

* Attend and participate in sustainability team meetings as required.
* Maintain vermicomposting system including daily collection of compost bins. Monitor condition and record daily tasks. Input data into tracking sheet.
* Assist with compost tea program.

**Qualifications**

* Knowledge of safe working procedures
* Experience growing and caring for indoor and outdoor plants
* Ability to use basic monitoring devices (e.g. thermometer, hand-held meters)
* Ability to keep detailed and accurate notes
* Good oral and written communication skills
* Some mechanical aptitude to perform a variety of mechanical tasks including use of hand tools and equipment related to the job (e.g. shovels, pruners, screw drivers, etc.)
* Ability to lift, carry, hold, bend and steep, as well as load and unload materials and equipment
* Ability to work as an effective team member
* Ability to carry out basic oral and written instructions with minimal supervision

**Additional Information ie special equipment or travel**