

**Administrative Job Evaluation Committee
Members 2018-19**

Member	Department
Brian Baker	Financial Services
Travis Doak	Student Services
Kim English	Physical Resources
Kim Fleming (Chair)	Human Resources
Martha Jansenberger	Academic
Paul Marchant	Information Technology

**Administrative Job Evaluation Committee
Meeting Schedule 2018-19**

JFS Due Date	Meeting Date
September 26, 2018	October 3, 2018
October 31, 2018	November 7, 2018
November 28, 2018	December 5, 2018
January 2, 2019	January 9, 2019
January 30, 2019	February 6, 2019
February 27, 2019	March 6, 2019
March 27, 2019	April 3, 2019
April 24, 2019	May 1, 2019
May 29, 2019	June 5, 2019
June 15, 2018	June 22, 2018

Please strive to send revised JFS and Request for Review of Administrative Staff Job Classification forms to Kim Fleming at least one week prior to the meeting. This will allow the committee to review and prepare in advance of the meeting.