

How to Set Up a Security Key for MFA

Objectives

Use multi-factor authentication (MFA) by setting up a security key as a sign-in method to access your Fleming account. These directions are for a specific security key: "Security Key NFC," which is one of several names/types of YubiKeys made by Yubico. Several steps here follow choices for Windows computers; however, the steps for macOS computers are similar.

These directions involve three main steps:

- 1 Set a FIDO2 PIN on Your YubiKey
- 2 Add Your YubiKey as a Sign-in Method to Your Account's Security Info
- 3 Test Signing in Using Your YubiKey

Directions

1 ___ Set a FIDO2 PIN on Your YubiKey

- From your computer, visit this web page to download YubiKey Manager: https://www.yubico.com/support/download/yubikey-manager/
- Select the appropriate download link for your computer.

Downloads

- Linux Ubuntu Download
- Linux AppImage Download
- Linux Source Code Download
- macOS Download
- Windows (x64) Download
- Windows (x86) Download

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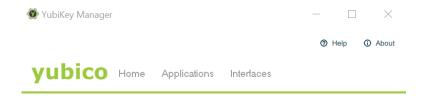
• Launch the downloaded setup file to install YubiKey Manager; select all default options.



• Open YubiKey Manager on your computer.



• Insert your YubiKey into a USB port on your computer.





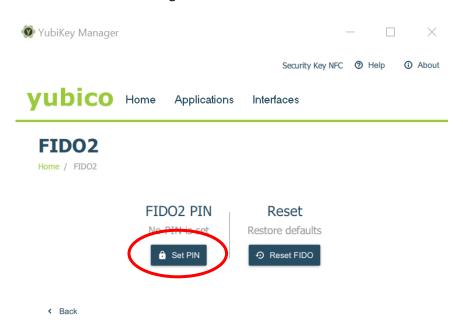
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• Select "Applications" and then select "FIDO2."



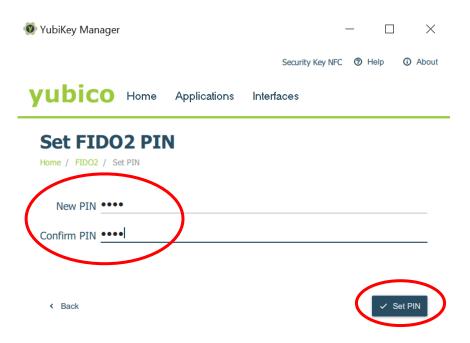
• Select "Set PIN" to configure a FIDO2 PIN.



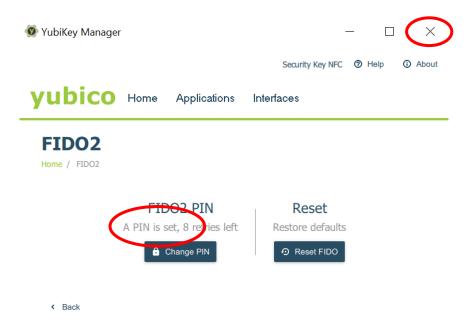
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• Enter a PIN—whatever you like—and then select "Set PIN."



• Confirm that a PIN is set and then close YubiKey Manager.

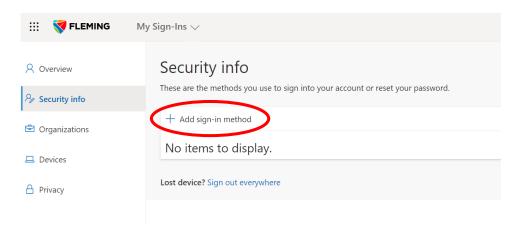


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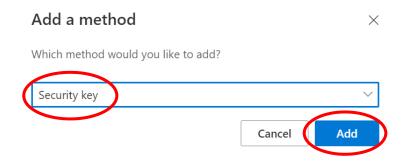


2 — Add Your YubiKey to Your Account's Security Info

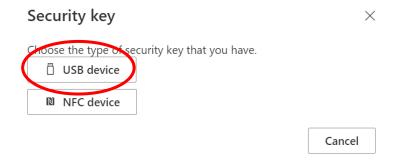
- Visit this web page, while signed in to Microsoft with your Fleming credentials: https://mysignins.microsoft.com/security-info
- Select "Add sign-in method."



• From the drop-down list, select "Security key" and then select "Add."



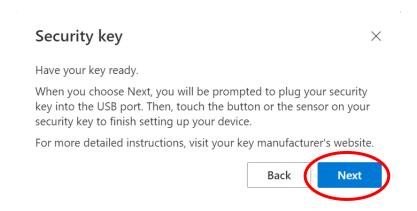
• Select "USB device" as the type. Note that your YubiKey can also use NFC, which is used when connecting to NFC devices, such as a phone, so if your computer is equipped with an NFC reader, you could alternatively select "NFC device."



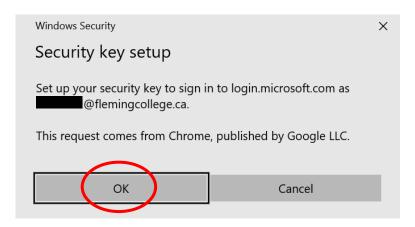
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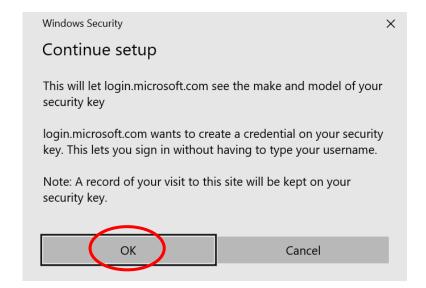
• Read the message and then select "Next."



• Read the message and then select "OK."

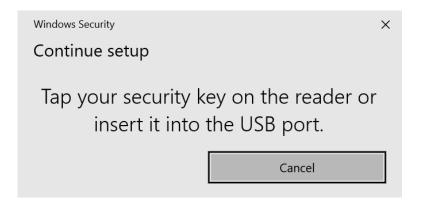


• Read the message and then select "OK."





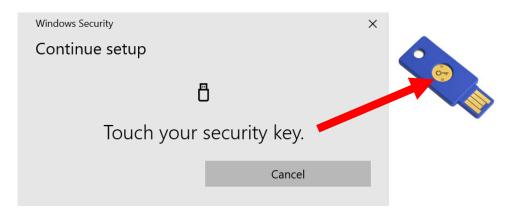
• Insert your YubiKey into a USB port on your computer.



• Enter the PIN that you set on your YubiKey and then select "OK."



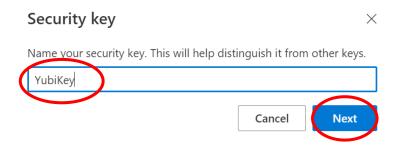
• Touch the sensor on your YubiKey while it remains connected to a USB port on your computer.



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• Enter a name—whatever you like—for your YubiKey and then select "Next."



• Read the message and then select "Done."



• Confirm that your YubiKey has been added as a sign-in method and then close the security info web page.

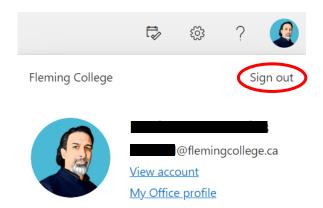


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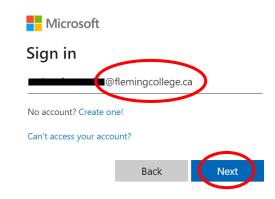


3 — Test Signing in Using Your YubiKey

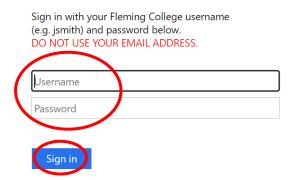
• Remove your YubiKey from your computer, sign out from your Fleming Microsoft account, and then close all browser windows.



- Reopen a browser window and visit this web page to sign back in to your Fleming Microsoft account: https://login.microsoftonline.com/
- Enter your Fleming email address and then select "Next."



• Enter your Fleming username and password and then select "Sign in."



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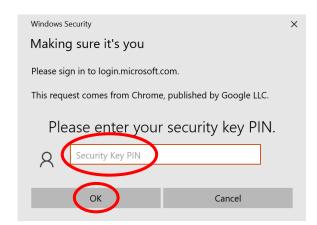
• Select the option that allows you to use "a security key."



• Insert your YubiKey into a USB port on your computer.



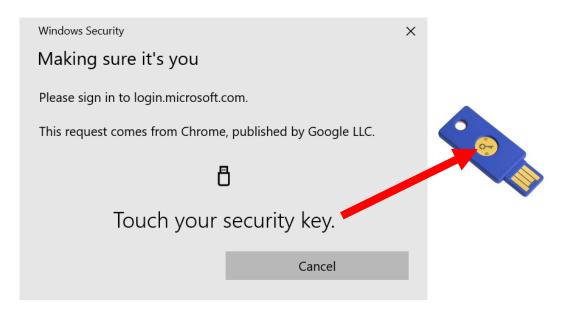
• Enter the PIN that you set on your YubiKey and then select "OK."



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• Touch the sensor on your YubiKey while it remains connected to a USB port on your computer.



• Choose "Yes" or "No," depending on your preference. At this point, you may remove your YubiKey from your computer.



FAQs

Question — From where can you purchase this YubiKey?

Answer — Amazon Canada: https://www.amazon.ca/dp/B07M8YBWQZ/