NEXT STEPS IN QUALITY ASSURANCE

TEACHING AND LEARNING DAY

OCTOBER 22, 2019

OVERVIEW

- Quality Assurance Climate

- Current State

- Next Steps

QUICK PRIMER ON ACRONYMS

- **OCQAS**: Ontario Colleges Quality Assurance Service, our auditor

- **MTCU**: Ministry of Training, Colleges and Universities; our primary funder.

- **VLO:** Vocational Learning Outcome

  - Description of the vocational skills graduates will gain. All programs have either a standard (set by MTCU) or a description (set by the College)

- **EES**: Essential Employability Skill

  - Set by MTCU and covering all aspects of non-vocational skills. "Soft" skill development

- **GENED**: General Education

  - Many credentials require between 3-5 general education courses

OUR CLIMATE: QUALITY AUDIT 2018

- In April 2018, Fleming College was audited by OCQAS for the first time.

- This was the first formal audit requiring *evidence* of quality assurance processes.

- 13 areas for improvement were identified, with Fleming College being one of two Colleges not to receive a mature effort in quality assurance in the system

- Interim report on improvement required by December 2019

13 AREAS FOR IMPROVEMENT

- Role of the Board (1)

- Public access of policies/procedures (1)

- Program Review (7)

- Tracking new teaching methods and professional development (2)

- Coordinator Training and Contract Faculty Onboarding (1)

- Systems update to better manage risk and student success (1)
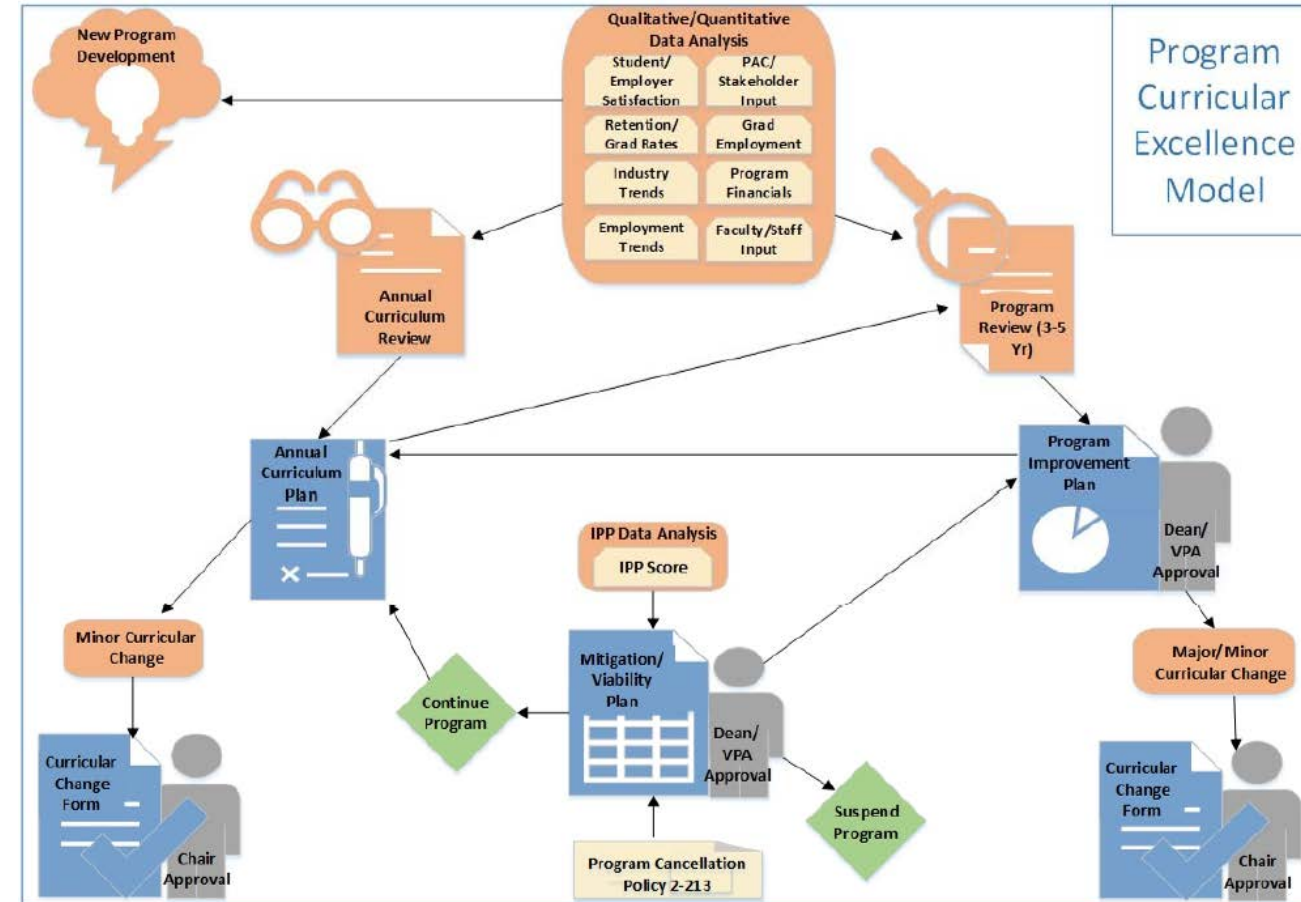
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Program Curricular Excellence Model
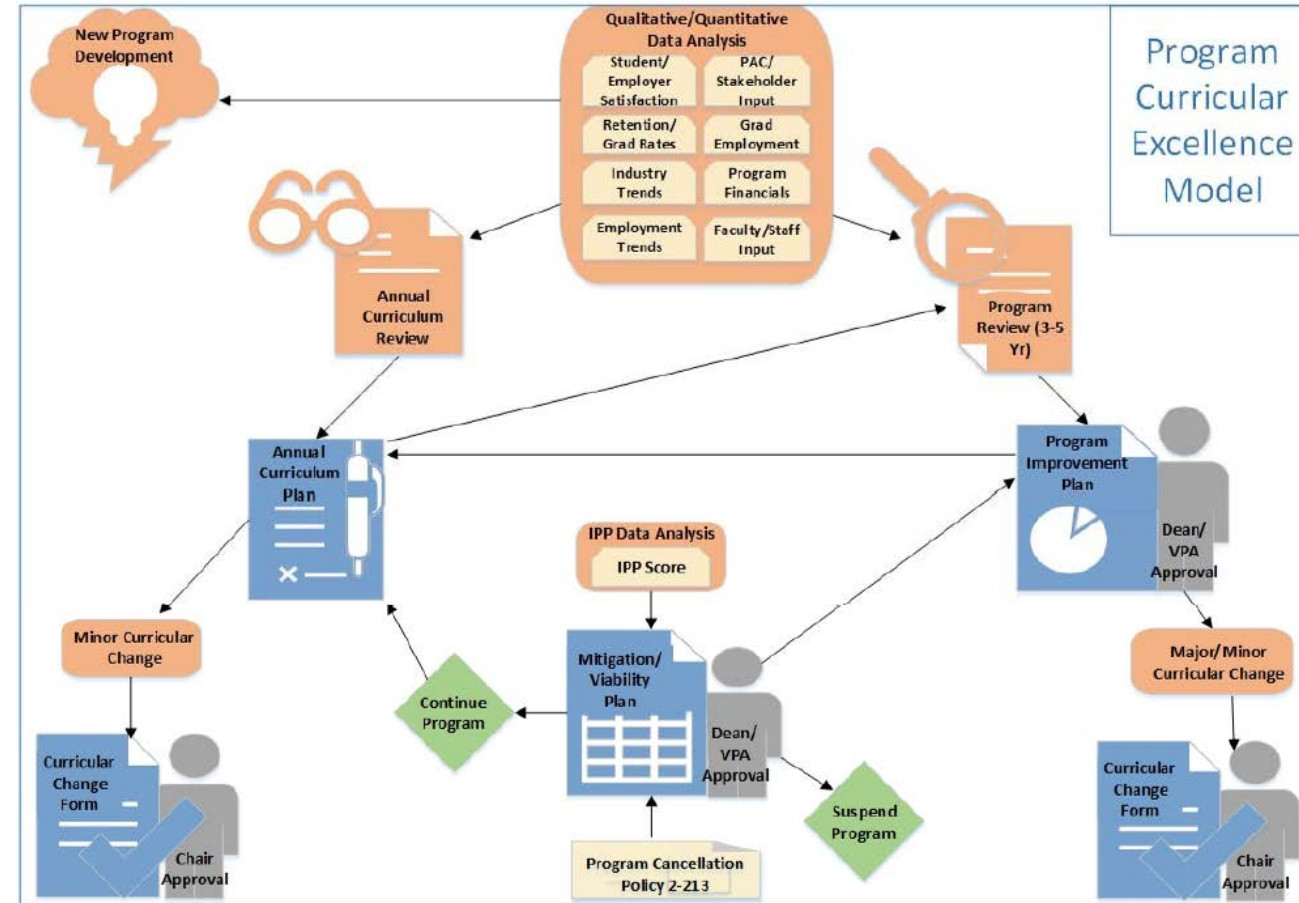
PROGRAM REVIEW: 7 RECOMMENDATIONS

1. monitor and track the consistency in the **adherence to the established schedule** for annual reviews of programs

2. develop a formalized process to document approval and monitoring of **program improvement plans**

3. identify a way to ensure that the curriculum developer is successfully ensuring measurability of the **VLOs in assessments and that they are consistently mapped** and used at the program level

4. establish a methodology to ensure program **vocational learning outcomes are being used consistently in the day-to- day work by program faculty** across all programs

5. **Essential Employability Skills be clearly mapped** within and to programs and communicated clearly to stakeholders

6. actively follow through on the inclusion of **annual curriculum mapping** in the audit framework would improve consistency

7. establish a process to guarantee that **changes to MTCU program standards are implemented** and communicated to all stakeholders

WHAT HAPPENED IN 2019?

- Vocational Learning Outcomes are now published for all programs on the external website. VLO's, for the first time, are under public scrutiny

- Academic Quality Office formed in December 2018

Tasks:

- Revitalize the forms, questions, and templates ensuring MS365 and remote collaborative capacity and storage on website

- Restructure the curriculum mapping for team participation

- Develop college-wide strategy to review government requirements: VLO, EES, GENED.

WHAT HAPPENED IN 2019?

- Overhauled the program review process with a view for compliance

  - Cyclical Program Review (5 years)

  - Annual Program Review (Each year excepting when in cyclical review)

- New policies: Quality Assurance (Fleming Wide) and Program Quality Assurance (Academic Division)

  - Program Credentials

  - New Program Development

  - Program Standard/Description

  - Program Review

  - Program Mix Analysis

  - Program and Course Change

  - Program Suspension and Cancellation

Fleming Quality Drivers

OCQAS Quality Standards

Ministers Binding Policy

Strategic Plan

Institutional Reputation/Brand

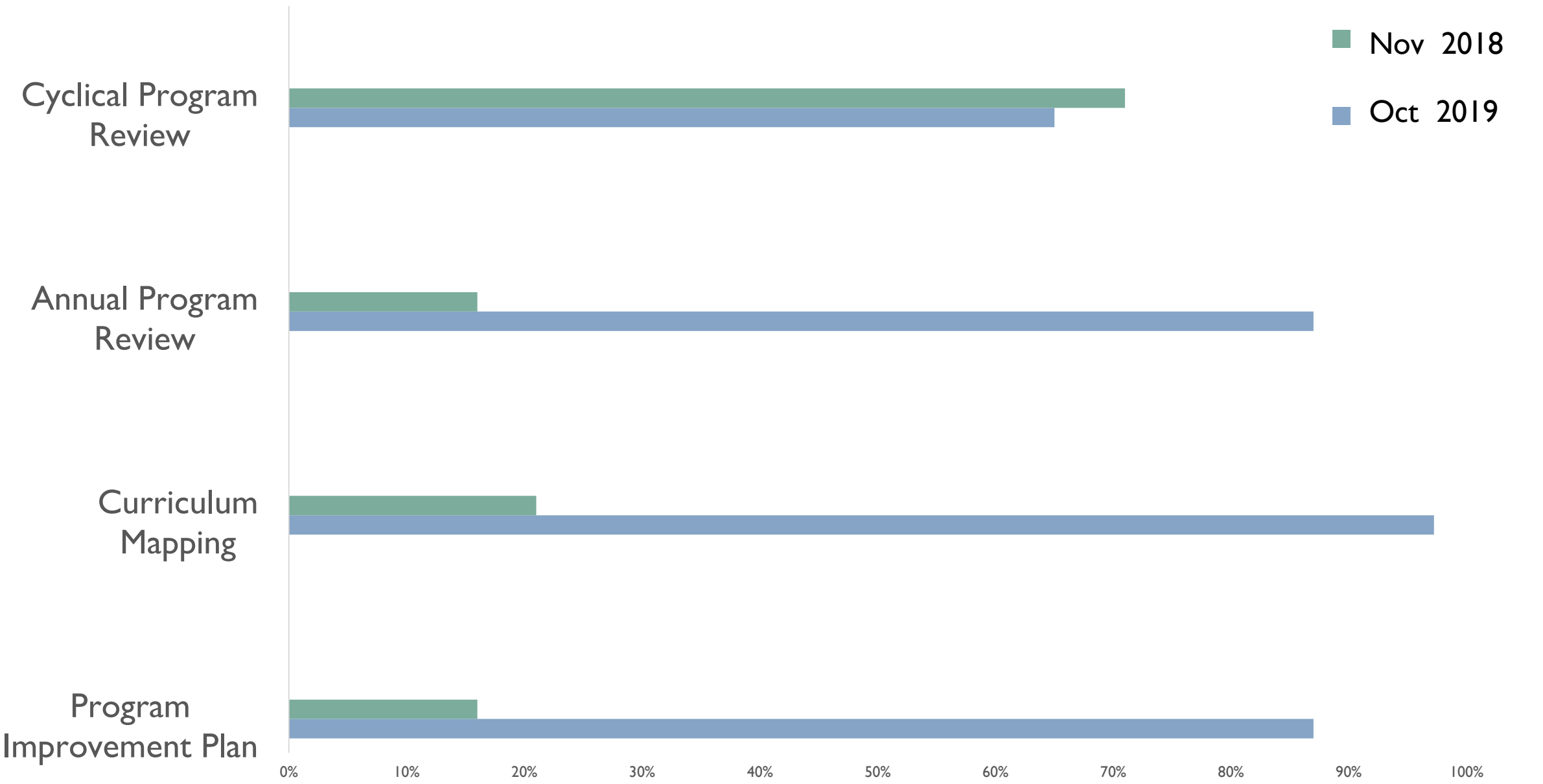**Program Quality Assurance Framework**
Course Quality Assurance Framework
Defined by Policy & Procedure

Program Mix Analysis

Program Suspension

New Program Development

Data/Metrics
✓ Labour Market
✓ External Demand
✓ KPI, IPP, PAC, Student

Program Review

Annual & Cyclical Reports

Curriculum Mapping

Assessment Mapping

Major/Minor Program & Curriculum Change

Program Improvement Plan

Course (Re)Development (Course Development Tools)

(Re)Develop Course Learning Outcomes

(Re)Develop Delivery Mode

(Re)Develop Assessment & Learning Sequence

Course:
- Learning Management System
- AODA Requirements
- UDL Principals
- Course Resources
- Learning Materials
- Evaluation

Course Outline

Course Delivery

Annual Course Review (Course Review Tool)

Fleming College

THE GOOD THAT WE CAN DO WITH DATA!

- VLOs currency: many programs that don't have a standard, have not changed/updated VLOs within 10 years (on average)

- VLO update: 15 programs have been working on updating their VLOs for approval before the next program review cycle after the mapping activity!

- VLO Compliance: 2 programs have VLOs listed that differ from MTCU that we can now update

- Curriculum mapping: 3 programs have no curriculum maps on file that we will address in winter 2020

- General Education: 2 programs did not have the required number of general education courses that will now have those as a result of program improvement items

- Evolve: 5 programs have VLOs that are incorrectly stored on the system that will be updated in winter 2020

- Website: 4 programs do not have VLO information posted on the website that will be entered in advance of program review, winter 2020

MORE GOOD STUFF!

- School Deans and Chairs will respond to the items listed on the program improvement plans. These plans are now kept separately and are managed centrally and moved forward on a yearly basis

- Each school will be creating a list of those items being put forward for budget consideration and implementation for the next budget cycle.

- Some examples include: professional development, curriculum work, new capital equipment, course development etc.

We plan on ensuring that faculty work in program review is not lost in the shuffle!

LOOKING AHEAD: WINTER/SPRING 2020

PROGRAM REVIEW WILL NOT BE FOCUSING ONLY ON COMPLIANCE, BUT ON QUALITY

1. Ensuring VLO compliance
2. Supporting VLO updates
3. Taking VLOs to course level outcomes

WINTER/SPRING 2020 CURRICULUM MAPPING

- No more excel!

- Thanks to all the program teams who have collaborated on curriculum mapping using our excel files, over the summer and fall, Academic Quality has populated ALL the mapping information into the Evolve curriculum management system that can be tracked year-over-year.

- Program teams will be able to make changes to mapping information but it will be a data verification activity, not a data entry activity, with the intent for a deeper dive into curriculum linkages and assessment

WINTER/SPRING 2020 PROGRAM REVIEW REPORTS

- Curriculum Reflection will not be a stand-alone separate document but blended into the reports

- KPI Data?

- New Metrics?

- Indigenous Perspective Designation Mapping

FROM YOUR FEEDBACK…

Facilitated program curriculum mapping session occur during Winter/Spring 2020 for each program team rather than large school presentations

Focus:

1. An overview VLOs/Standard/Description and purpose within curriculum mapping/program review

2. Review of existing VLOs: confirmation of accuracy/relevancy in the case of a description OR currency in the case of a program standard

3. Review of existing VLO mapping from 2019

4. Check-in with the program team about the status of program review annual or cyclical templates.
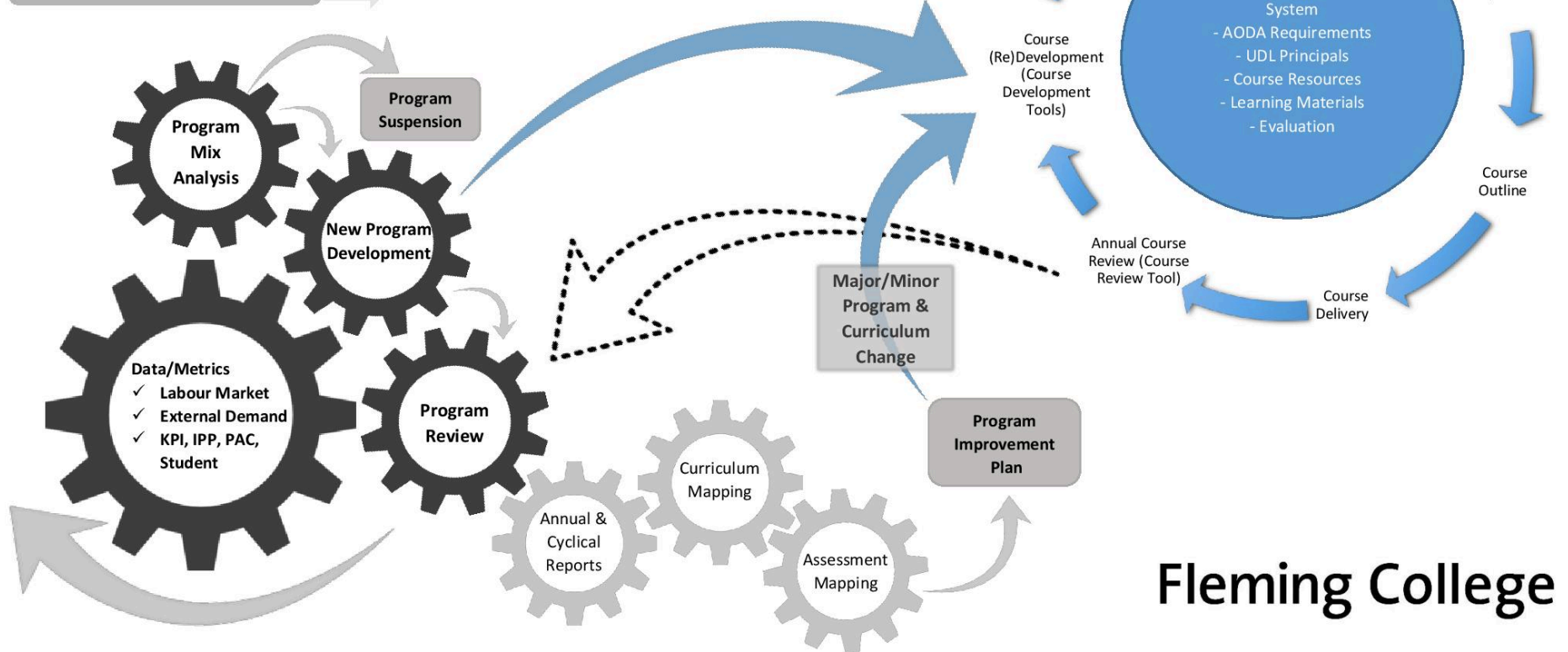
COURSE LEVEL

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