Major Program Change Decision Tree
(MCU funded programs only)

FLEMING

Are you changing the title of the program?

→ **Yes**

Major Program Change
Approvals Required: AVPAE, SMT, BoG, PAC, CVS and MCU
Average Timelines: 9 months for approval; 16 months for implementation (OP 2-213B)

↓ No

Are you changing the Vocational Learning Outcomes (VLOs) by more than 25% relative to the last approved version of the program for programs with a provincial description, or adding VLOs to a program with a provincial standard?
NOTE: Please see the Academic Quality Office for assistance in determining 25% VLO change.

→ **Yes** (leads to Major Program Change above)

↓ No

Are you changing any of the following:
• the total hours of any type of instructional setting [e.g., classroom (lecture and seminar), lab/workshop/fieldwork, SDL, clinical/work/field placement or co-op] in the program by greater than 25%
• the total program hours by greater than 25%
• the total number of semesters
NOTE: These changes are compared to the original or baseline PDI. Please see the Academic Quality Office for a copy of the original or baseline program Program Delivery Information (PDI).

→ **Yes**

Major Program Change
Approvals Required: AVPAE, SMT, BoG and MCU
Average Timelines: 6 months for approval; 16 months for implementation (#OP 2-213B)

↓ No

Are you changing the System-level Admission Requirements or making the Program-level Admission Requirements more strigent?
NOTE: Any changes in Admission Requirements require consultation with the Registrar's and Academic Quality Offices.

→ **Yes**

Major Program Change
Approvals Required: AVPAE, SMT, BoG, CVS and MCU
Average Timelines: 6 months for approval; 18 months for implementation (#OP 2-213B)

↓ No

Are you changing the delivery method of the program (e.g., converting to fully online, increasing/decreasing # intakes)?

→ **Yes**

Major Program Change
Approvals Required: Dean and presented to PIC
Average Timelines: 2 months for approval; 8-16 months for implementation (#OP 2-213B)

↓ No

Are you changing, deleting or adding a Work Integrated Learning (WIL) experience (e.g., placement/practicum, research project, co-op) within the program?
NOTE: This is assuming the instructional settings have not changed by greater than 25%. If change is greater than 25%, see above.

→ **Yes**

Major Program Change
Approvals Required: Dean and presented to PIC
Average Timelines: 2 months for approval; 8-16 months for implementation (#OP 2-213B)

↓ No

Minor Program Change
Approvals Required: Dean
Average Timelines: varies depending on change