



College and Community Social Innovation Fund (CCSIF) 2025 Internal Competition – Expression of Interest (EOI) Form

Please review the 2025 CCSIF Call for Proposals document carefully for full instructions, guidelines, and timelines before completing this form.

1. Research Team

a. Project Lead “Applicant” Information <i>Must be a Fleming College Faculty.</i>	
Name	
Position	
Email Address	
School/Program	
Have you ever participated in a funded applied research project at Fleming, another college, or at a university?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please describe briefly:	

b. Other Research Team Members, “Co-applicants” (if applicable) <i>From Fleming College. Add an additional page if needed.</i>	
Name	
Position/Title and School	
Name	
Position/Title and School	
Name	
Position/Title and School	

2. Partner(s)

a. Lead External (Industry or Community) Partner

Partners must be at arms-length from the College and the research team.

Company/Organization Name	
Contact Name	
Position at Company/Organization	
Email Address	
Brief Description of Company/Organization – 200 words maximum	

b. Brief Description of Any Additional External Partners (if any):

3. The Project

a. Title of project

b. Summary of the community challenge or research question your project will address – 200 words maximum

c. Summary of project (What is the Project About?) – 400 words maximum

Include in your summary:

- *The estimated project length (1-3 years)*
- *An explanation of how the project would benefit the external partner(s)*
- *The expected outcome/deliverables from the project*

d. Briefly describe the student involvement in the project. – 100 words maximum

Please address:

- *Approximately how many students will be involved.*
- *What types of applied research activities the students will conduct.*

4. Ethical/Safety Requirements

Research involving any of the below shall not be undertaken without appropriate approvals, licenses and certificates.

Will the research involve:

Human participants - Research involving living human participants (or their data); human biological materials, human embryos, fetuses, fetal tissues, reproductive materials and stem cells. This applies to materials derived from living and deceased individuals.

Yes

No

Underrepresented and/or disadvantaged groups - Non-dominant groups such as Indigenous Peoples, members of racialized minorities, people with disabilities, and LGBTQ2+ individuals.

Yes

No

Animals - All non-human living vertebrates and higher invertebrates as defined by the Canada Council on Animal Care (CCAC).

Yes

No

Biohazard materials - Infectious agents or biological materials that present a direct or indirect risk or potential risk to the health of humans, animals or the environment.

Yes

No

Controlled substances - Any type of drug that the federal government has categorized as having a higher-than-average potential for abuse or addiction.

Yes

No

Cannabis/hemp - Any part of the Cannabis plant, including any extracts or derivatives of the plant.

Yes

No

5. Signatures

The Signatories below indicate their approval of the contents of this document as it relates to their respective areas, and to work closely with the Office of Applied Research and Innovation to ensure that processes are followed.

Project Lead / Applicant

Name	
Signature	
Date	

Dean

By signing below, I acknowledge my approval of the Project Lead's applied research intentions and submission of this EOI for the 2025 CCSIF Internal competition.

Name
Signature
Date
Chair

By signing below, I acknowledge my approval of the Project Lead's applied research intentions and submission of this EOI for the 2025 CCSIF Internal competition.

Name
Signature
Date



EOI Submission Instructions

Completed EOIs should be submitted to Laura Coles (laura.coles@flemingcollege.ca) with the subject line "CCSIF EOI" by 8:00 pm on Friday, October 25, 2024.

Confirmation of receipt will be provided within one business day.

The OARI CCSIF review committee will review, score, and rank all EOIs based on the criteria outlined in the Fleming College CCSIF Call for Proposals document. Late or incomplete EOIs will not be reviewed or considered.

Invitations to move forward with a full application will be distributed on or before Friday, November 1, 2024.