

## Curriculum Renewal: Analysis and Action Plan Template

### A. Analysis of Indicators

Note: data is **not** recorded in this section of the template.

**Reflect on, and discuss, the following indicators in the context of the curriculum and program:**

#### 1. Industry / Sector Trends

- 1.1 New or emergent *industry or sector* related issues and trends identified over the past year and their potential impact on the program.
- 1.2 Advisory Committee recommendations from the past year that will affect the positioning, nature, or scope of the program.
- 1.3 Information / observations generated via faculty and staff professional development, engagement in sectoral and profession associations, and involvement in community and employer networks connected to the field.

#### 2. Curriculum Development

- 2.1 Curriculum changes in the last year such as changes in program positioning, course content, course / program outcomes, and delivery mode.
- 2.2 Recent or anticipated initiatives that promote student pathways including high school articulations, program laddering, and university transfer / articulations.
- 2.3 New competitor programs and/or re-positioning of existing programs.
- 2.4 New or changing provincial standards, standards for accreditation, credentials, and / or industry or sector certifications over the past year.
- 2.5 Progress made from the last curriculum renewal initiative.

**An updated curriculum map should be submitted with this document.**

#### 3. Student and Graduate Satisfaction

- 3.1 Key performance indicators # 4, 8, 9, and 11 (see **Appendix C** for a description of these).

#### 4. Employment Trends

- 4.1 New or changing employment trends in the industry or sector.
- 4.2 Curriculum issues / strengths that have been identified by employers pertaining to graduate job readiness.

**Program: Pre Service F.F. Education & Training Program.**

**Co-ordinator: Patrick Wayne;      Date: 2008-10-28**

### **B. Curriculum Strengths and Challenges**

Summarize the curriculum strengths and challenges identified by the team.

- **New/changes to the government mandated curriculum.**
- **Increase costing for the program due to above mentioned changes i.e. Hazardous Materials upgraded from awareness level to operations level.**
- **Implementation and logistics of “Post Graduate Experience Skill Set Sign Off”.**

### **C. Action Plan**

Identify priority actions for the next year and the rationale for their inclusion. For each, indicate the project lead, and the proposed timelines for completion.

- **To have all Professors/Instructors trained and using Web/CT and Gradebook for January 2009 intake.**
- **Develop lesson plan for “Skill Set Sign Off” for January 2009 intake. Also a refresher course for past graduates.**
- **Implement Facebook for communication with students both at Fleming and world wide- January 2009**
- **Develop appropriate equipment inventory control – January 2009**

### **D. Deferred Actions**

Record any issues that will need to be monitored, researched, or deferred for future action.

- **Attendance issues to be monitored more closely.**
- **Rules of engagement for “Post Graduate experience”.**

File report in:

Y: DATA: CLT: <School Name> : <Program Name>: Curriculum Renewal Report

Attach an updated Program Curriculum Map

