**Curriculum Renewal: Analysis and Action Plan Template**

**Program: Law Clerk /Paralegal ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­Co-ordinator: Diana Collis Date: September 2009**

|  |
| --- |
| **A. Analysis of Indicators**Note: data is **not** recorded in this section of the template.**Reflect on, and discuss, the following indicators in the context of the curriculum and program:**   |
| **1. Industry / Sector Trends**1.1 New or emergent *industry or sector* related issues and trends identified over the past year and their potential impact on the program.* 1. Advisory Committee recommendations from the past year that will affect the positioning, nature, or scope of the program.

1.3 Information / observations generated via faculty and staff professional development, engagement in sectoral and profession associations, and involvement in community and employer networks connected to the field. |
| **2. Curriculum Development**2.1 Curriculum changes in the last year such as changes in program positioning, course content, course / program outcomes, and delivery mode. 2.2 Recent or anticipated initiatives that promote student pathways including high school articulations, program laddering, and university transfer / articulations.2.3 New competitor programs and/or re-positioning of existing programs.2.4 New or changing provincial standards, standards for accreditation, credentials, and / or industry or sector certifications over the past year. 2.5 Progress made from the last curriculum renewal initiative. **An updated curriculum map should be submitted with this document.** |
| **3. Student and Graduate Satisfaction**3.1 Key performance indicators # 4, 8, 9, and 11 (see **Appendix C** for a description of these). |
| **4. Employment Trends** 4.1 New or changing employment trends in the industry or sector. 4.2 Curriculum issues / strengths that have been identified by employers pertaining to graduate job readiness. |

|  |
| --- |
| **Program\_\_\_Law Clerk /Paralegal\_\_­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­Co-ordinator\_Diana Collis\_\_ Date\_\_September 2009** |
| **B. Curriculum Strengths and Challenges** Summarize the curriculum strengths and challenges identified by the team.  |
| * **Job performance applicable**
* **Balance between procedural and substantive law instruction**
* **Positive industry feedback**

 |
| **C. Action Plan**Identify priority actions for the next year and the rationale for their inclusion. For each, indicate the project lead, and the proposed timelines for completion.   |
| * **Revamp 4th all course to comply with LSUC accreditation process**
* **Schedule Advisory committee meeting.**
* **Advertise for faculty to ensure legal experts are teaching core substantive courses**
 |
| **D. Deferred Actions**Record any issues that will need to bemonitored, researched, or deferred for future action. |
| * **N/A**
*
 |

File report in:

**Y: DATA: CLT: <*School Name*> : <P*rogram Name*>: Curriculum Renewal Report**

Attach an updated Program Curriculum Map