

<b>Policy Title:</b>	Academic Integrity
<b>Policy ID:</b>	2-201A
<b>Manual Classification:</b>	Academic Affairs
<b>Approved by Board of Governors (BoG):</b>	2023
<b>Effective Date:</b>	Nov 2023
<b>Next Policy Review Date:</b>	2026
<b>Contacts for Policy Interpretation:</b>	Executive Vice President, Academic and Applied Research and Innovation

## 1.0 - Policy Overview

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Fleming College is committed to providing an environment that encourages all students to learn, create and share knowledge responsibly, with the highest level of Academic Integrity. This policy identifies the scope, defines relevant terms and outlines general principles of Academic Integrity. This policy applies to all students and employees of Fleming College.

## 2.0 – Purpose

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Maintain and promote a high standard of Academic Integrity by ensuring accountability and educational opportunities on academic honesty, for all members of the college.

## 3.0 - Definitions and Acronyms

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The following definitions and/or acronyms apply in this Policy and its associated Procedure(s):

**Academic Integrity:** Within an academic environment, “a commitment, even in the face of adversity, to six fundamental values: honesty, trust, fairness, respect, responsibility and courage. From these values flow principles of behavior that enable academic communities to translate ideals to action” (ICAI, *Fundamental Values Project*, 1999).

**College Community:** Any person who studies, teaches, conducts research at or works at, or under, the auspices of the College and includes without limitation, employees or contractors; appointees (including volunteer board members); students; visitors; and any other person while they are acting on behalf of, or at the request of the College.

**Restorative Resolution:** Any of a number of restorative processes involving the affected parties, including representatives of the community, in reaching a resolution that repairs any negative impact caused and rebuilds trust between the responsible party, the affected parties, and the community (as defined by MacEwan University, 2023).

**Violation:** An act by a member of the College Community which is determined to provide the individual or assist another individual with an unfair academic advantage. Specific types of Violations are defined under Operating Procedure# (OP)-2-201A, Academic Integrity.

## **4.0 - Scope**

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### **Office of the Associate Vice-President Academic Experience**

The Office of the Associate Vice-President Academic is responsible for the development, implementation, communication, support, and training of this Policy and its related procedures.

### **Faculty**

Faculty are responsible for educating their students on the importance of Academic Integrity with respect to their course(s), field of study, and the impact of Academic Integrity on student success.

Faculty are responsible for identifying and evaluating suspected Violation in a fair manner and reporting Violations, where a Violation is observed by an invigilator, as outlined in [College Operating Procedure #-2-201A, Academic Integrity](#).

### **Invigilators**

Invigilators employed by the college are responsible for reporting academic Violations to the course Faculty.

### **Office of the Registrar**

The Office of the Registrar is responsible for the official documentation of Violations on the student record as outlined on Violation forms.

### **Library and Learning Services**

Library and Learning Services provides support for matters related to Academic Integrity through faculty consultation and support, metrics, and reporting education and awareness, and research.

In consultation with faculty and administration, Library and Learning Services oversees the development and monitoring of educational sanctions and provides metric reporting as directed by the Office of the Vice-President, Academic.

Academic Integrity staff will support and assist in facilitating Restorative Resolution processes as outlined in [College Operating Procedure #-2-201A, Academic Integrity](#).

Academic Integrity staff will provide additional details regarding student Violations to Faculty, Program Co-Ordinators, Academic Chairs, Deans, and the Office of the Associate Vice-President Academic as required for the proper application of academic policies and procedures.

### **Students**

Throughout their studies, each Student is responsible for understanding Academic Integrity, seeking clarity where necessary, and complying with the policy and any sanctions assigned to them following a Violation.

## All College Employees

All College Employees are responsible for upholding the credibility and value of a Fleming College education by reporting all Academic Integrity Violations. Choosing to intentionally disregard Student Academic Integrity Violations may result in disciplinary actions.

### 5.0 – General Principles

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**5.1** - Fleming College is committed to educating all members of the College Community on Academic Integrity, with a commitment to the six fundamental values of honesty, trust, fairness, respect, responsibility and courage as defined by the International Centre for Academic Integrity (ICAI, 2013).

**5.2** - Fleming College is committed to addressing Academic Integrity concerns as educational opportunities for skill development while maintaining the integrity of our academic programs.

**5.3** - All members of the College Community maintain an environment of Academic Integrity in all aspects of academic life including learning, teaching, research and administration and comply with the standards outlined by this policy and related procedures.

**5.4** - Consistent with a traditional Indigenous approach, Fleming College recognizes there may be opportunity for Restorative Resolutions in some situations where an Academic Integrity Violation has occurred and support the use of Restorative Resolutions, consistent with related administrative operating procedure(s).

**5.5** - Sanctions for Violations of Academic Integrity will be assigned proportionately based on the severity and level of intent of the act. as outlined in the related administrative operating procedure(s).

### 6.0 - Related Documents

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- Administrative Operating Procedure #OP-2-201A, Academic Integrity
- College Policy #9-904, Copyright Policy
- College Policy # 2-214, Integrity in Research and Scholarship
- College Policy # 2-219, Academic Appeal and Administrative Operating Procedure
- College Policy # 5-506, Student Rights and Responsibilities
- College Policy # 3-310, Freedom of Information and Protection of Privacy Act
- Guidelines for Professional Practice for Students and Faculty

### History of Amendments/Reviews

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Date Approved	Approved By	List of Approved Amendments / Review
2017	Board of Governors	Original Policy Approved <i>Note: This policy was preceded by Policy 2-201 prior to creation of this policy in 2017</i>
2023	Board of Governors	Policy reviewed and updated