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| Procedure Title: | Real Estate Education Program Learner Conduct |
| Procedure ID: | #OP 5-506B |
| Manual Classification: | Student Services/Registrar |
| Linked to Policy: | 5-506 Student Rights and Responsibilities |
| Approved by Senior Management Team (SMT): | June 18, 2025 |
| Effective Date: | July 1, 2025 |
| Next Review Date: | July 1, 2028 |
| Contact for Procedure Interpretation: | Vice President, Student Services |

1.0 – Purpose

This procedure outlines the conduct expected and required for all Learners in Real Estate Education Programs.

It consolidates summary information from other College policies and procedures. In all cases, the originally referenced document is to be considered the definitive authority.

2.0 – Definitions and Acronyms

Learner: a person who is registered in a Real Estate Education course or program offered by Fleming College.

3.0 – Guiding Principles

This procedure is guided by all other procedures and policies regarding student conduct at Fleming College, including notably the Real Estate Education Program [Exam Misconduct Policy](#), 5-506 Student Rights and Responsibilities and 2-201A Academic Integrity with associated OPs.

4.0 – Scope

This procedure applies to Learners in Real Estate Education programs. It does not apply to other students at Fleming College. All other student responsibilities outlined in existing College policies and procedures are applicable to Real Estate Education program learners even where they are not directly referenced or quoted in the below.

Learners must adhere to the Real Estate Registration Education [Exam Misconduct Policy](#) in regard to conduct expectations before, during and after exams.

5.0 – Operating Procedure

5.1 – Learner Code of Conduct and Standards of Professionalism

Real Estate Education program learners are responsible for upholding conduct as outlined fully in 5-506 Student Rights and Responsibilities, and OP 5-506 Student Rights and

Responsibilities. Learners must take responsibility for their own studies, and general conduct. A brief list below is further explained in 5-506.

All learners are responsible for:

- Showing respect for all persons
- Respecting property and College facilities
- Contributing to an orderly learning and working environment
- Not abusing prohibited substances while on college property or partaking in college activities
- Remaining honest with respect to academic matters and all other conduct

The College is committed to an environment of understanding, mutual respect and individual dignity. Learners have a right to study in accordance with Ontario's Human Rights Code, the Canadian Charter of Rights and Freedoms, and the Accessibility for Ontarians with Disabilities Act. A brief list below is further explained in 5-506.

All learners have:

- The right to learn
- A right to privacy in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA)
- The right to be informed
- The right to be heard
- The right to appeal

In preparation for a career as a real estate agent, all learners are expected to present themselves in a manner which demonstrates professionalism and integrity.

6.0 – Related Documents

- Human Rights Code, R.S.O. 1990, c. H.19
- Canadian Charter of Rights and Freedoms, s 7, Part 1 of the Constitution Act, 1982, being Schedule B to the Canada Act 1982 (UK), 1982, c 11
- Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11
- Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31, s. 1.
- Personal Health Information Protection Act, 2004, S.O. 2004, c. 3, Sched. A.
- 3-311, Harassment and Discrimination Prevention
- 3-343, Sexual Violence Prevention
- 4-420, Violence Prevention
- 2-201A Academic Integrity
- 4-407 Firearms and Weapons
- 1-110 Honouring the Rights of Indigenous Peoples
- 1-111 Access to Information and Protection of Privacy
- 1-112 Information Practices Related to Personal Health Information
- 4-429, Cannabis Possession and Use Policy
- 5-506 Student Rights and Responsibilities
- OP #5-506 Student Rights and Responsibilities
- OP#4-420 Violence Prevention
- OP#3-311 Harassment and Discrimination Prevention
- OP#2-201A Academic Integrity

- [Real Estate Registration Education Exam Misconduct Policy](#)

7.0 – History of Amendments & Reviews

| Date Approved | Approved By | List of Approved Amendments / Review |
|---------------|------------------------|--------------------------------------|
| June 18, 2025 | Senior Management Team | NEW |