

Procedure Title:	Real Estate Education Programs Admission Requirements
Procedure ID:	#OP 5-501D
Manual Classification:	Student Services/Registrar
Linked to Policy:	5-501 Admissions
Approved by Senior Management Team (SMT):	June 18, 2025
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Next Review Date:	July 1, 2028
Contact for Procedure Interpretation:	Registrar

1.0 – Purpose

This procedure outlines the requirements for applicants seeking admission into real estate education programming, providing consistency and clearly stating minimum admission requirements for consideration.

2.0 – Definitions and Acronyms

Admission: An offer of admission into a program of study.

Applicant: An individual who has submitted an application for admission to a program of instruction.

EAP: English for Academic Purposes

ESL: English as a Second Language

Real Estate Council of Ontario (RECO): The Real Estate Council of Ontario is a not-for-profit corporation that administers the Trust in Real Estate Services Act, 2002, and its regulations with the purpose of protecting the public interest and ensuring a fair, safe and informed marketplace.

3.0 – Guiding Principles

This procedure operates in accordance with 5-501 Admissions, which is aligned and guided by the Ontario Government, Minister's Binding Policy Directive on Admissions Criteria. It also guided by the requirements of RECO for real estate education programs.

4.0 – Scope

This policy applies to applicants seeking admission into all real estate education programming. It does not apply to any other College program or credential.

5.0 – Operating Procedure

5.1 – Real Estate Salesperson Program: Pre-Registration Phase Admission Requirements

All applicants to the Real Estate Salesperson Program must have a unique identifier which will be issued by RECO as part of the application process.

The name used for application must be their full legal name, identical to that which was used to create their RECO account.

Applicants must provide proof of English Language proficiency prior to admission into the program, as detailed in Appendix A.

Applicants must provide proof of completion of a Canadian or United States Secondary School Diploma. A General Education Diploma (GED) or Canadian Adult Education Credential (CAEC) will also be accepted. Post-secondary credentials may also be accepted as equivalent.

Credentials from institutions outside of Canada must be reviewed for equivalency by an appropriate assessment service, such as World Education Services (WES).

Applicants who do not possess a Secondary School Diploma or equivalent will be directed to an alternative admission assessment to determine program eligibility.

If an applicant is under sanctions by RECO, or another College, this must be disclosed as a part of the application. Applicants with active sanctions from RECO will require approval from RECO to be offered admission into a program.

Where applicants have a valid Education Equivalency Assessment (EEA) decision from RECO, this must be declared as part of their application. Applicants with an EEA decision must meet all admission requirements, except where exemptions are specifically listed on the EEA decision letter. The College will confirm EEA decisions with RECO at the time of program application.

5.2 – Real Estate Salesperson Program: Post-Registration Phase Admission Requirements

Before registering for the Post-Registration Phase, applicants must complete the Pre-Registration Phase of the program.

In order to renew their registration following the initial two-year registration cycle with RECO, applicants must complete the Post-Registration Phase. Applicants who do not complete the Post-Registration Phase before their registration expiry date will not be permitted to renew. Applicants will have 24 months from the date their RECO registration terminates to complete the Post-Registration Phase and to reinstate their registration. Applicants will not be permitted to trade in real estate or hold themselves out as being eligible to trade in real estate while their registration is terminated.

5.3 – Real Estate Broker Program: Admission Requirements

To be eligible for the Real Estate Broker Program, applicants must:

- Complete the Real Estate Salesperson Program,

- Be registered as a salesperson with RECO, and
- Pass the Broker Qualifying Exam.

Additionally, applicants must disclose if they are under any active sanctions by RECO, or another College. Applicants with active sanctions from RECO will require approval from RECO to be offered admission into a program.

If an applicant has completed the salesperson program with the OREA Real Estate College, they must have completed courses in both real estate law and commercial transactions to qualify for this program. If the applicant has not completed the required courses, they must complete equivalencies before enrolling in the Real Estate Broker Program per below:

Applicants who did not complete the following course with the OREA Real Estate College	Must complete the following courses with the College
Real Property Law	Course 1 Real Estate Essentials Exam 1 Invigilated Theory Exam
The Commercial Real Estate Transaction	Course 4 Commercial Real Estate Transactions Exam 4 Invigilated Theory Exam

6.0 – Related Documents

- 5-501 Admissions

7.0 – History of Amendments & Reviews

Date Approved	Approved By	List of Approved Amendments / Review
June 18, 2025	SMT	NEW

Appendix A

English Language Proficiency Requirements for Real Estate Education Programming

English language proficiency may be demonstrated by any one of the following:

(1) Previous Education

- Ontario Secondary School Diploma (or Canadian provincial equivalent) with successful completion of a grade 12C, M or U level English credit.
- Completion of secondary education in a country other than Canada where English is the primary/official language, where the language of instruction is English. This must include successful completion of an English credit equivalent to the grade 12C, M or U level. ESL / EFL programs will not meet this requirement.*
- Successful completion of a minimum of one academic year of recognized, full-time post-secondary education, excluding language training, in English in Canada or in another country where English is the primary/official language.*
- Completion from an ESL Pathway Program or EAP certificate program from a Canadian university or public College.

**Applicants with credentials from a country other than Canada must provide proof of credential equivalency through World Education Services (WES) or ICAS Canada.*

(2) Equivalent Credential

- General Educational Development (GED) certificate or a Canadian Adult Education Credential (CAEC) completed in English.
- Academic and Career Entrance (ACE) certificate completed in English.

(3) Standardized English Language Proficiency Test

English Proficiency Tests**	Minimum Required Scores
TOEFL iBT	Overall score: 80 No component below: 20
International English Language Testing System (IELTS) Academic	Overall: 6.0 No band below: 5.5
Canadian Academic English Language Assessment (CAEL)	Overall: 60
Cambridge English Qualification – General & Higher Education	Overall: 169 No component below: 162
Duolingo Language Test	Overall: 105
Pearson Test of English (PTE) Academic	Overall: 53 No component below: 45

*** To be accepted as proof of English proficiency at the time of admission, the rest must be taken within 24 months of the program application.*