

Procedure Title:	Academic Standing Including Probation
Procedure ID:	#OP 2-203B
Manual Classification:	Academic Affairs
Linked to Policy:	2-203 Grading and Academic Standing
Approved by Senior Management Team (SMT):	June 18, 2025
Effective Date:	July 1, 2025
Next Review Date:	July 1, 2028
Contact for Procedure Interpretation:	Executive Vice President, Academic Experience

1.0 – Purpose

This pertains to all programs offered by the College which result in the awarding of an Ontario College Credential. At the end of each term of study, students will be evaluated to determine their eligibility to progress to the next level of their program.

2.0 – Definitions and Acronyms

Academic Probation: A student status that occurs when a student has a semester GPA of less than 1.0.

Grade Point Average: A calculated and weighted term average which is calculated by dividing the total number of grade points earned from final grades reported on the student transcript by the total number of instructional hours.

Ontario College Credential: The collective term for Ontario College Certificates, Ontario College Diplomas, Ontario College Advanced Diplomas, and Ontario College Graduate Certificates.

Progression: A term used to describe movement of a student in good academic standing to the next semester.

Semester GPA: Semester GPA is calculated for each course taken in that term by dividing the total number of grade points earned in the term by the total number of course hours.

3.0 – Guiding Principles

This procedure is guided by 2-203 Grading and Academic Standing.

This operating procedure identifies the scope, defines relevant terms, and outlines the general principles of grade designation and decisions that affect student status.

4.0 – Scope

This procedure applies to all programs offered by Fleming College, excluding Continuing Education and RECO programming.

5.0 – Operating Procedure

5.1 – Good Standing

To progress to the next level of program study in Good Standing (GS), a student must achieve all of the following conditions:

- A semester Grade Point Average (GPA) of 2.0 or greater
- Successful completion of all registered courses in the program of study.

5.2 – Academic Intervention

A student will be placed on Academic Intervention if they:

- Achieve a GPA between 1.5 and 1.99; **or**
- Receive a failing grade in one (1) course for the semester within their program of study.

Students on Academic Intervention can progress in their program of study, pending completion of pre-requisite courses. Students will automatically be removed from courses where pre-requisites have not been successfully completed.

Students on Academic Intervention may add courses to their timetable to complete courses where they were not successful in a previous semester, subject to course and seat availability.

Students on Academic Intervention will be contacted by the Student Success Coaches to schedule an opportunity to discuss support to achieve academic success.

Students on Academic Intervention can return to Good Standing by achieving a GPA of 2.0 or greater, with no failing grades in the semester that they are on Academic Intervention.

5.3 – Academic Probation – Level 1

A student will be placed on Academic Probation – Level 1 if they:

- Achieve a GPA of below 1.5; **and/or**
- Receive two (2) or more failing grades in the semester within their program of study.

Students on Academic Probation – Level 1

On Level 1, students can progress in their program of study, pending successful completion of pre-requisite courses. Students will automatically be removed from courses where pre-requisites have not been successfully completed.

Students must meet with their program coordinator by the final date for registration listed in the Academic Schedule to develop a Learning Plan and review success strategies.

Students on Level 1 may be required to:

- Take a reduced full-time course load; **or**
- Proceed in a part-time course load in their program of study; **or**
- Proceed with a custom Learning Plan to ensure completion of all courses within the program of study (subject to course and seat availability); **or**
- Complete any other requirements specific to the program of study.

A student can be elevated to Academic Intervention status by achieving a GPA of 1.5 – 1.99 and having no more than one (1) failing grade in the semester that they are on Academic Probation – Level 1.

A student can return to Good Standing by achieving a GPA of 2.0 or greater, with no failing grades in the semester that they are on Academic Probation – Level 1.

5.4 – Academic Probation – Level 2

A student will be placed on Academic Probation – Level 2 if they:

- Achieve a GPA of below 1.5 while on Academic Probation – Level 1 or Level 2; **and/or**
- Receive two (2) or more failing grades in the semester within their program of study while on Academic Probation – Level 1 or Level 2.

Students on Academic Probation – Level 2 can progress in their program of study, pending successful completion of pre-requisite courses. Students will automatically be removed from courses where pre-requisites have not been successfully completed.

Students on Academic Probation – Level 2 must meet with their program coordinator by the final date for registration listed in the Academic Schedule to develop a Learning Plan and review success strategies.

Students on Academic Probation – Level 2 may be required to:

- Take a reduced full-time course load; **or**
- Proceed in a part-time course load in their program of study; **or**
- Proceed with a custom Learning Plan to ensure completion of all courses within the program of study (subject to course and seat availability); **or**
- Complete any other requirements specified by their program of study.

A student can be elevated to Academic Intervention status by achieving a GPA of 1.5 or greater and having no more than one (1) failing grade in the semester that they are on Academic Probation – Level 2.

6.0 – Related Documents

- Operating Procedure #OP 2-203A, *Grading Administration*
- Operating Procedure #OP 2-203B, *Academic Standing*
- Operating Procedure #OP 2-203C, *RECO Grading & Exams*
- 2-219 *Academic Appeal*
- Operating Procedure #OP 2-219, *Academic Appeal*

Policy Revocation

No revocation – however the naming convention was changed from “2-201C” to create more clarity around the organization of the different policies that had been numbered under 2-201 with appending letters that came from a split of previously existing policies in 2017.

7.0 – History of Amendments & Reviews

Date Approved	Approved By	List of Approved Amendments / Review
May 30, 2017	ELT	Separated from Academic Regulations Policy.
June 18, 2025	SMT	Updated to current format, sections added where required to meet template. Added definitions, related documents, general upkeep. Eliminated Academic suspension for poor academic performance. Formalized student success advisor role in progression. Changed thresholds of probation to allow for earlier intervention to align with other institutions. Eliminated Coordinator need to complete probation contracts.