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| <b>Policy Title:</b>                       | Integrated Planning   |
| <b>Policy ID:</b>                          | #4-427  |
| <b>Manual Classification:</b>              | Section 4 – Corporate Services  |
| <b>Approved by:</b>                        | Board of Governors  |
| <b>Revision Date(s):</b>                   | October 7, 2021   |
| <b>Effective Date:</b>                     | October 7, 2021   |
| <b>Next Policy Review Date:</b>            | October 2022  |
| <b>Contacts for Policy Interpretation:</b> | Vice President, Corporate Finance<br>Vice President, Academic Experience<br>Vice President, Organizational Effectiveness<br>and Human Resources<br>Vice President, Student Experience |

## **1.0 – Policy Overview**

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Fleming College is using a proven evidenced-based Integrated Planning framework and methodology to better undertake complex planning. This framework encompasses allocating resources strategically, providing both qualitative and quantitative data to inform decisions, ensuring expertise so that the College can respond quickly to external opportunities and facilitating implementation of the strategic plan by being able to effectively weigh priorities and demonstrate flexibility. This type of transparent and collaborative approach to planning and implementation results in superior integrated solutions, financial sustainability and exceptional program and service quality.

## **2.0 – Purpose**

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This policy outlines the overarching principle of Integrated Planning. The College will engage in and embrace both the strategic and resource allocation aspects of Integrated Planning.

The purpose of this policy is to ensure:

- a process that engages members of the College community and provides the opportunity to inform the planning and implementation process;
- that transparent, evidence-based decision making processes exist to support resource allocation, continuous improvement and sound financial management.
- That college leaders engage in collaborative and systematic planning

frameworks to result in superior solutions including financial sustainability and exceptional program and service quality.

### **3.0 – Definitions and Acronyms**

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**Integrated Planning Model:** an evidence-based framework and methodology that includes the use of both quantitative and qualitative data to inform decision making and ensure appropriate resources are allocated for programs and services to be created, enhanced, redesigned, maintained, or ultimately phased out.

**Quality Assurance:** the mechanisms or procedures used to assure or measure, the level of or existence of quality. In Ontario, publicly funded colleges adhere to provincial quality standards developed by the Ontario College Quality Assurance Service which provides credential validation, quality audits and institutional accreditation.

### **4.0 – Scope**

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This policy applies to all planning within the College.

### **5.0 – General Principles**

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All planning activities throughout every department in the organization are effectively integrated and driven by the institution's Strategic Mandate Agreement, Strategic Plan, and Academic Plan.

Integrated planning will:

- a) Be open and transparent, encouraging comprehensive input and consultation with College stakeholders, particularly students and staff.
- b) Facilitate long-term planning of institutional resources including people, financial, space, capital and technologies to drive efficiency in resource management through continuous improvement
- c) Achieve resource accountability at all levels.

### **6.0 – Related Documents**

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- Fleming College Strategic Mandate Agreement 2014-2017
- Fleming College Strategic Plan 2015-2018
- Fleming College Academic Plan 2015-2018
- Fleming College Business Plan (current)
- Fleming College Annual Report (current)
- College Policy #2-220, *Quality Assurance*

## **7.0 – History of Amendments/Reviews**

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Integrated Planning Policy established, approved by BOG January 27, 2016  
Regular review (format updated) October 2021