

<b>Procedure Title:</b>	Firearms and Weapons
<b>Procedure ID:</b>	OP #4-407
<b>Manual Classification:</b>	Section 4 – Finance and Administration
<b>Linked to Policy:</b>	Procedure #4-407 Firearms and Weapons
<b>Approved by Senior Management Team:</b>	March 2022
<b>Revision Date(s):</b>	February 2022
<b>Effective Date:</b>	May 1, 2022
<b>Next Review Date:</b>	January 2025
<b>Contacts for Procedure Interpretation:</b>	Director, College Safety and Services Chief Building and Facility Officer

## **1.0 – Purpose**

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Firearms, ammunition, and other Weapons, including but not limited to knives, bows, crossbows, and slingshots, are not permitted in any College building or on College property unless required and authorized for the purpose of academic delivery or to support religious observance.

## **2.0 – Definitions and Acronyms**

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**CELE Program**      The Conservation and Environmental Law Enforcement (CELE) Program provides education and training for various enforcement roles in Ontario. In accordance with Ministry-approved curriculum, the CELE program delivered at the Frost campus are authorized to possess or store Firearms.

## **3.0 – Procedure**

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The College shall not consider Kirpans or Tools to be Weapons, provided they are handled and used in a responsible manner. Should a Kirpan or Tool be handled or used in a manner that is intimidating, threatening or causes intentional harm, it shall be considered a Weapon. The College reserves the right to place reasonable restrictions on the storage, handling and use of Firearms and other Weapons. Such restrictions shall be detailed in Administrative Operating Procedure #4-407 Firearms and Weapons.

The College also reserves the right to place reasonable restrictions on the wearing of Kirpans, carrying knives, and using other Tools. Such restrictions shall be detailed in Administrative Operating Procedure #4-407 Firearms and Weapons.

### **3.1 Authorization to bring Firearms or Weapons on Campus**

- a) The Conservation and Environmental Law Enforcement (CELE) Program offered at Frost campus provides education and training for Conservation Officers, Fisheries Officers and Park Wardens for Ontario and Canada. In accordance with the Ministry-approved curriculum, the CELE program and Frost campus are authorized to possess or store Firearms.

- b) The Fish and Wildlife (F&W) Program at Frost Campus also provides a Ministry-approved curriculum that authorizes the use and handling of tranquillizer guns.
- c) All Firearms associated with Frost Campus are secured together under the control of the CELE program.
- d) The CELE faculty administer a rigorous Firearm Protocol to ensure that Firearms under their control are stored and handled in accordance with best practices associated with Firearms training and in full compliance with all relevant legislation and regulations.

### **3.2 Carrying and Use of Knives on Campus**

- a) Anyone carrying or using a knife or other bladed Tool on campus is required to do so in a responsible manner
- b) The carrying of knives or other bladed Tools in a concealed manner is prohibited on campus
- c) Knives or bladed Tools being used for program-related activities must be reasonable for the intended use. For example: if a small two-inch folding knife would accomplish the required task, the carrying and use of a seven (7) inch
- d) The College reserves the right to place reasonable restrictions on the carrying and use of any knife or bladed Tool

### **3.3 Wearing of Kirpans**

- a) The wearer must be a Khalsa Sikh (baptized) or must satisfy the College that the wearer sincerely believes as part of their religious beliefs that they must wear a Kirpan
- b) The Kirpan (hilt, blade, and sheath) is not to be greater than seven (7) inches (17.8 cm) in length, but smaller Kirpans are preferable
- c) The Kirpan is not to be worn visibly but under the wearer's clothing and must be sufficiently secured to render removal difficult but not impossible
- d) Accommodations may be necessary depending on the nature of the program, where the wearing of the Kirpan could inadvertently cause physical harm to the wearer or another individual during program activities. Such accommodations will be considered through the normal accommodation process
- e) A student/employee's right to wear the Kirpan may be suspended by the College for failure to comply with the conditions noted above. For students, the process to make that determination shall be through the Student Rights and Responsibilities Policy. Human Resources will administer situations involving employees

## **4.0 – Related Documents**

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- College Policy #4-407 Firearms and Weapons
- *Firearms Act (S.C. 1995, c. 39)*
- *Criminal Code of Canada (1985)*

## **5.0 – History of Amendments & Reviews**

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Reviewed and revised Apr 2021; Feb 2022