Policy # 2-211 Curricular and Instructional Innovation	
Classification: Section 2 – Academic Affairs	
Approved by: Board of Governors	Date: May 1, 2013 (BoG May 1, 2013 #2)
Replaces: # 2-207 (BoG May 1, 2002 #7)	
Next Policy Review: 2018	Responsibility: Vice-President Academic

Policy Statement

Sir Sandford Fleming College is committed to the design, development and delivery of high quality, relevant, applied learning experiences that maximize student learning and success.

To that end, Sir Sandford Fleming College will establish institution-wide initiatives and processes that result in course and program creation/modification that inspire learners to engage the future and reach their personal potential in a creative, supportive learning environment.

Purpose

The purpose of this policy is to promote and advance curricular and instructional innovation. This policy applies to all staff of Fleming College.

Scope

It is the responsibility of the Vice-President Academic and the Director of the Centre for Learning and Teaching to ensure the processes are properly enforced; to monitor adherence to the policy; and to interpret the policy.

Definitions

KPI: Key Performance Indicators

General Principles

The College is committed to supporting a variety of institution wide processes that will ensure the dynamic development and maintenance of courses and programs. These processes include, but are not limited to the following types of activities:

Research
Strategies for curriculum development and teaching and learning are developed through active research on trends and innovation in higher education. This includes research on learning, learning theories and cognition, the design of the learning environment, appropriate uses of educational technology, e-learning, and assessment methodologies.

Alignment in planning
The process of project prioritization and selection is aligned with college strategic directions and resourcing. New program development, curriculum renewal and program review is based upon on-going environmental scanning, the fit with existing college strengths and in response to community and vocational needs.

Dissemination and Support
Models, resources, knowledge dissemination and skill development will be supported through a variety of strategies including direct centre support, online and hard copy publication, in-house professional development initiatives, presentations, webinars, podcasts, listservs, etc. and in the value placed on teaching and learning in professional development plans.

Assessment
The college is committed to outcomes based learning and the assessment of those outcomes through an integrated and appropriate assessment process (e.g. authentic, situation activity, capstone courses, applied projects).

Programs and curriculum are evaluated through the use of a variety of formal and informal assessment tools including course evaluation, annual curriculum renewal and program review every five years. KPI's and responsiveness to feedback from stakeholders such as the student body, K-12 and other partners in higher education, industry representatives, advisory committees and government.

Operating Procedure

1. The Deans and Chairs in each of the Schools are primarily responsible to create opportunities and encourage faculty and staff toward curricular and instructional innovation.

2. The Academic Leaders Team, the Academic Planning and Development Committee, and the Vice President Academic will be responsible for monitoring policy implementation.

3. The Centre for Learning and Teaching will provide college wide leadership in researching and supporting all aspects of learning and cognition, curriculum and program design and alternative delivery approaches.

4. Fleming Data Research will provide specific support for in-house data collection and analysis, environmental scanning, demographic trends and other needs related to program development, review and positioning.

Related Documents

• *Program Quality Assurance,* Policy #2-213
• *Curriculum Renewal and Program Review,* Policy #2-207
• *Faculty Professional Development*, Policy #3-335
• Common Block Development Model

  The Centre for Learning and Teaching works in partnership with academic schools, departments, faculty members and students, to enhance teaching and learning and to support the implementation of Fleming College's academic strategic priorities. Resource information for curricular and instructional innovation can be found on the Centre for Learning and Teaching Website. http://flemingclt.ca

Monitoring of Operating Procedure

Next Review: *2016*
Responsibility of: *Vice-President Academic; Director, Centre for Learning and Teaching*

Procedure Review Summary:

Section and Month date, year	Person/Department/Committee
Section and Month date, year	Person/Department/Committee