**Procurement Evaluation Team Member: Conflict of Interest Declaration and Non Disclosure Agreement**

**Project Name: Project #:**

The Broader Public Sector Supply Chain Directive requires that all participants in a selection team be aware of and abide by the restrictions related to confidential information shared through the competitive bidding process. Participants must also refrain from engaging in any activity that may create or appear to create a conflict of interest. I acknowledge that I am bound by the requirements of these Guidelines.

I Declare that:

1. I am aware of the restrictions related to confidential information shared through the competitive bid process and will refrain from engaging in activities that may create or appear to create a conflict of interest.
2. I will not without written approval of the College make public or disclose any confidential information related to the bid submission document, Contractor(s) and or Vendor(s) evaluations or interviews.
3. Evaluations:

I will conduct a complete, comprehensive, fair and impartial evaluation for all Contractor(s) and/or Vendor(s) legibly and thoroughly. The evaluation will be made based on the criteria that have been established in the bid documents. Everything that is said in the evaluation must be factual and fully defensible.

1. I acknowledge that I have read and accept the statements on the Purchasing Website under Procurement Evaluation Guidelines.
2. I declare that there is no conflict of interest in fulfilling my role on the evaluation committee.

Name (Print) Date

Signature