STANDARDS	REQUIREMENTS
1. PROGRAM QUALITY MANAGEMENT SYSTEM Effective quality assurance mechanisms ensure the quality of a program management system and demonstrate continuous improvement.	**A college-wide program quality management system**:
	1.1 Facilitates the evolution of programs to maintain their relevance and fitness with the College Mission.
	1.2 Ensures that established policies and procedures for all programs of instruction offered by the college, regarding their development, review and maintenance, are monitored (approved and revised) regularly, and applied consistently across all programs of instruction.
	1.3 Gathers, collates and analyzes data and information from stakeholders (e.g. graduates, industry representatives, faculty, students, and professional bodies), program maintenance records (e.g. program review) and program indicators (e.g. graduation rates, retention rates).
	1.4 Uses program indicators, program maintenance records and stakeholder data to measure program performance.
	1.5 Manages changes to programs and courses to keep them current and relevant with provincial standards and relevant professional body requirements, and to ensure that recommendations arising from previous program reviews have been considered and addressed.
	1.6 Manages program maintenance records arising from program quality management processes.

STANDARD	REQUIREMENTS
2. PROGRAM DEVELOPMENT Effective quality assurance mechanisms ensure the quality of the programs of study being developed and demonstrate continuous improvement.	**A college-wide program development system**:
	2.1 Ensures the existence, articulation and use of clear statements of program vocational learning outcomes as a starting point for any program of instruction regardless of the location or method of delivery; and that they are consistent with the program's intended purpose.
	2.2 Ensures that program requirements (courses, work placements, admission requirements) stated for each program of instruction are derived from, and flow coherently from, the program's vocational learning outcomes.
	2.3 Ensures that program vocational learning outcomes are operational in that they provide a sound basis for curriculum development and the design of teaching and learning activities and student learning assessments; are internalized and used in the day-to-day work of program faculty; and are used in prior learning assessments.

STANDARD	REQUIREMENTS
3. CONFORMITY WITH GOVERNMENT REQUIREMENTS Effective quality assurance mechanisms ensure the conformity of programs of study with relevant government requirements and demonstrate continuous improvement.	**A college-wide program implementation system:** **3.1** Ensures that program titles are consistent with established college system titling protocols and validated program standard titles. **3.2** Ensures that programs of instruction are consistent with (meet or exceed) the credential framework requirements (i.e. scope of program vocational learning outcomes, essential employability skills (EES), general education, duration for completion, admission requirements, name of credential). **3.3** Ensures that programs of instruction are consistent with the current workplace expectations (i.e. essential vocational skills, attitudes, knowledge, and competencies). **3.4** Ensures that programs of instruction provide reasonable opportunities for students to achieve the vocational and non-vocational program outcomes. **3.5** Ensures that changes to provincial program standards are communicated to all relevant stakeholders and implemented in a timely manner so to maintain the relevance of the program.

STANDARD	REQUIREMENTS
4. PROGRAM DELIVERY AND STUDENT ASSESSMENT Effective quality assurance mechanisms ensure the quality of program delivery and student assessment, and demonstrate continuous improvement.	**A college-wide program delivery and student assessment approach:**
	4.1 Ensures consistent delivery of programs of instruction regardless of the program delivery strategies (hybrid, on-line, full-time or part-time, or are delivered with a third-party or other postsecondary institutions), including those programs which take place offsite.
	4.2 Engages teaching staff in regular experimentation with new methods of teaching and learning that are consistent with best practices; and that these new methods are reviewed and widely shared to support currency and relevancy of teaching and learning across all programs of instruction.
	4.3 Ensures fair and equitable evaluation of student achievement through valid assessment methods, accompanied by prompt and constructive feedback on student performance.
	4.4 Assesses the capabilities of program graduates (recent and/or imminent) consistent with the established program vocational learning outcomes.

STANDARD	REQUIREMENTS
5. EXISTENCE, MONITORING AND COMMUNICATION OF ACADEMIC POLICIES AND PRACTICES Effective quality assurance mechanisms ensure the communication and monitoring of established academic policies and practices related to academic issues that support program implementation and delivery, and student achievement of vocational learning outcomes, and demonstrate continuous improvement.	**A college-wide monitoring and communication system of existing academic policies and practices**:
	5.1 Ensures that academic policies and procedures regarding: • specific pre-and co-requisites; • mandatory and optional/elective components in the vocational and non-vocational areas of study; • practical/work-based components; • advancement in programs and maximum periods for completion; and, • alternative entry and exit points, are established for all programs of instruction offered by the college.
	5.2 Ensures that academic policies and procedures regarding: • requirements for admission to the program and to courses in the program; • provisions for awarding credit towards a credential or exemptions from specific course requirements as a result of cross-crediting, exemptions, transfer credits; and/or, recognition for prior learning, are established for all programs of instruction offered by the college.
	5.3 Ensures that academic policies and procedures regarding: • instances requiring accommodations; • assessment, including provisions for re-assessment and appeals; • requirements for awarding the credential (i.e. title of any program or series of courses); and, • rules and criteria governing any awarding of merit, distinction, and other grades, are established for all programs of instruction offered by the college.
	5.4 Ensures that academic policies and procedures regarding formal arrangements with any relevant external body (ies) exists to govern additional credentials, certifications, etc., are established for all programs of instruction offered by the college.
	5.5 Ensures that academic policies and procedures regarding changes to programs (i.e. courses, vocational learning outcomes) are established for all programs of instruction offered by the college.
	5.6 Ensures that established academic policies and practices for all programs of instruction offered by the college are published, communicated and applied consistently across all programs of instruction.
	5.7 Ensures that established academic policies and practices are reviewed and monitored regularly and consistently.

STANDARD	REQUIREMENTS
6. AVAILABILITY AND ALLOCATION OF COLLEGE-WIDE RESOURCES Effective quality assurance mechanisms ensure the existence, availability and allocation of resources (human, physical, financial) and technological infrastructure to support student achievement of program vocational learning outcomes, and demonstrate continuous improvement.	**A college-wide planning system:** 6.1 Ensures that teaching staff involved in the program: possess the combination of experience and credentials appropriate to, and required by, the program credential and the field of study; have the level of expertise and ability to provide the published learning experience; participate in reflective practice; undergo initial and continuing professional development to enhance their teaching expertise and to ensure currency in their subject matter; and, are oriented, coordinated, and evaluated. 6.2 Ensures that teaching staff execute their professional responsibilities; work within structured instructional plans; are accessible and available for student inquiry; meet the needs of the students and facilitate the achievement of the program vocational learning outcomes; provide prompt and constructive feedback to students; promote a positive attitude to learning for students. 6.3 Ensures sufficient numbers and continuity of faculty and staff to carry out both classroom and non-classroom support roles for student success. 6.4 Ensures that academic support and advising services meet the needs of the students and facilitate the achievement of the program vocational learning outcomes. 6.5 Ensures that staff members providing student support services such as tutoring, financial and academic advising, and co-curricular activities are appropriately qualified, trained, and supported. 6.6 Ensures that learning facilities (including Learning Resource Centres), equipment, and technological infrastructure support the promised modes of delivery and the learning process, and are accessible to students. 6.7 Ensures that the leadership, organization, and management of human resources, financial services, learning resources, information technology resources, and academic facilities are optimized without sacrificing quality.