

Sutherland Health & Safety Committee
Thursday, April 25, 2019
Room B3347
Sutherland Campus

MINUTES

Sutherland H&S Committee				Minutes and Agenda are now located on the H&S Website	
Co-Chairs					
C	Elane Kalavrias (EK) Co-Chair		R	Mike Peart (MP) Co-Chair	
	Members			Resources	
R	Wes Stewart (WS)		P	Kim English (KE) R*	
P	Joanne Tully (JT)		R	Kim Fleming (KF) R*	
R	Kari Draker-Fortis (KDF)		P	Christopher Smith (CS) R*	
P	Tracy Partridge (TP)				
R	Travis Grant (TG)			TBA, Employment Ontario Peterborough	
R	Mary Walke (MWA)				
P	Tina Benincasa (TB)				
R	Tammy Douglas (TD)				
				Marriah Wickert (MW) – Minutes	
C-Chair		P-Present		R-Regrets	
				G-Guest	
				R*-Resource	
At Fleming College, we: <ul style="list-style-type: none">- Put student learning first- Value people and community- Commit to our environment- Waste nothing – not time, talent or resources- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence					
Upcoming Meetings		May 23 rd , 2019			

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.0	Call to Order Meeting was called to order by Co-Chair Kalavrias	Quorum was not met. Those in attendance were welcomed	

2.0	Approval of Agenda <u>Motion 1:</u>	Agenda to be approved at next CMT meeting.	
3.0	Approval of January Minutes <u>Motion 2:</u>	Minutes to be reviewed and approved at next CMT meeting	
4.0	Accident Reports 4.1 Student Accident Reports: Staff Accident Reports:	Student - 3 Staff – 2	
5.0	Inspection Reports 5.1 Inspection of Zone E - CREW 5.2 Inspection of Zone H – Drive Shed 5.3 Inspection of Zone G - Grounds 5.4 Inspection of Zone R – Residence	April inspection for CREW incomplete March inspection for Drive Shed incomplete April inspection for Grounds incomplete May inspection for Residence incomplete	MWA to complete inspection WS to complete inspection with MP EK to complete inspection with TD TG to complete inspection with TB
6.0	New Business: 6.1 Safety Board Deployment 6.2 C-Wing Update 6.3 A-Wing Transom Incident	CMT discussed safety board deployment schedule CMT updated on C-Wing communication and testing CMT discussed remediation solution for transom incident.	Safety boards to be deployed over summer months. C-wing project communication and test results update given by KE. CMT also discussed radon. KE to seek validation from Architects on the remediation solution implemented following A-Wing transom incident.
7.0	Work in Progress 7.3 EK to investigate how many staff work at church 7.23 Joint, Joint Meeting 7.24 H&S Communication Strategy	EK informed CMT that not enough staff at church to warrant HS rep CMT discussed Joint, Joint meeting JT volunteered to work with sub-committee	Item is now closed as per information given. Based on conversations with all 3 JHSCs, the Joint, Joint meeting has been pushed to the Fall with date TBA. The meeting will be an introduction to all new members and kickoff to annual CMT planning. Sub-committee to include Haliburton and Frost. CMT will put together calendar of communications to be sent out.

8.0	Next Meeting	Thurs, May 23, 2019	
	Adjournment of Meeting – Next Meeting May 23, room B3347	Meeting Adjourned.	

Mike Peart

Co-Chair, Management

Elane Kalavarias

Co-Chair, Workers

Date

Date