

**Frost Health & Safety Committee**  
**Monday, November 18, 2019**  
**Room 230A/B2349**  
**Frost Campus**

**MINUTES**

Frost H&S Committee				Minutes and Agenda are now located on the H&S Website	
Co-Chairs					
C	Heather Broadbent (HB) Co-Chair	P	Mike Peart (MP) Co-Chair		
	Members		Resources		
R	Brendan Molloy (BM)	P	Kim English (KE) R*		
P	Talbot Hurren (TH)	R	Kim Fleming (KF) R*		
R	Rob Marsh (RM)	R	Shari Lain R*		
P	Betty McNeely (BM)				
P	Michael Benedict (MB)				
R	David Belsey (DB)				
				Marriah Wickert (MW) – Minutes	
C-Chair		P-Present		R-Regrets	
				G-Guest	
				R*-Resource	
At Fleming College, we: <ul style="list-style-type: none"><li>- Put student learning first</li><li>- Value people and community</li><li>- Commit to our environment</li><li>- Waste nothing – not time, talent or resources</li><li>- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence</li></ul>					
Upcoming Meetings		Dec 16, 2019		Jan 20, 2020	
		Apr 20, 2020		May 18, 2020	

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	<b>Call to Order</b> Meeting led by Co-Chair Broadbent	Quorum was met and those in attendance were welcomed.	
2.	<b>Approval of Agenda Motion 1:</b>	It was moved by BM and seconded by MB, that the Agenda be approved as circulated.	
3.	<b>Approval of Minutes from May's Meeting Motion 2:</b>	May minutes to be reviewed by MP and HB.	



Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
	6.2 Hazardous Material Survey	<p>Gas cylinders, full and spent, hooked on railing on dock are a concern as there is a risk of them getting knocked over.</p> <p>MB asked where hazardous material survey can be found.</p> <p>MB mentioned good idea for faculty and other to have ACM training.</p>	<p>HB called Praxair to ask if cylinders can be stored outside. Praxair confirmed that cylinder can be stored outside and it is recommended that the cylinders be moved to the enclosure on dock. CMT discussed whether there is a risk of cylinders being hit by delivery trucks but determined that enclosure is not accessible to vehicle traffic. KE confirmed reasonability of suggestion; however, needs to be flushed out from operational stand point.</p> <p>Survey can be found on JOHSC share drive as well as a hard copy is located at the information booth. KE recommended CMT members send email if share drive access is required.</p> <p>KE recognized that ACM training is available to staff through our safe workplace module. KE mentioned that MW would send MB ACM and ladder training.</p>
<b>7.0</b>	<b>Work in Progress</b> 7.4 CMT members to note questions posed by Co-Chairs at joint meeting  7.5 CMT Photo for H&S website	<p>How do we make our efforts more meaningful?</p> <p>MW mentioned Sutherland CMT idea of head shot and brief 2-3 sentence description</p>	<p>HB will include more H&amp;S at technician meeting.</p> <p>KE to bring school chairs into discussion to ensure efforts and supports are aligned.</p> <p>Sutherland CMT and send head shots/selfies for H&amp;S website. This will link with sub-committee for their communications.</p>
<b>8.0</b>	<b>Next Meeting</b>	Mon, December 16, 2019	
	<b>Adjournment of Meeting - Next Meeting December 16th, room 230A and B2349</b>	It was moved by HB and seconded by BM to adjourn meeting at 11:18am.	

\_\_\_\_\_  
**Mike Peart**  
*Co-Chair, Management*

\_\_\_\_\_  
**Heather Broadbent**  
*Co-Chair, Workers*

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**