

**Frost Health & Safety Committee**  
**Monday, May 11, 2020**  
**Room N/A (Virtual Meeting)**  
**Frost Campus**

**MINUTES**

Frost H&S Committee				Minutes and Agenda are now located on the <a href="#">H&amp;S Website</a>		
Co-Chairs						
C	Heather Broadbent (HB) Co-Chair	R	Mike Peart (MP) Co-Chair			
	Members		Resources			
P	Brendan Molloy (BRM)	P	Kim English (KE) R*			
R	Talbot Hurren (TH)	R	Shannon Beaudoin (SB) R*			
R	Rob Marsh (RM)	R	Shari Lain (SL) R*			
R	Betty McNeely (BM)					
P	Michael Benedict (MB)					
P	Tania Clerac (TC)					
P	Adele Russell (AR)					
				Marriah Wickert (MW) – Minutes		
C-Chair		P-Present		R-Regrets	G-Guest	R*-Resource
At Fleming College, we: <ul style="list-style-type: none"><li>- Put student learning first</li><li>- Value people and community</li><li>- Commit to our environment</li><li>- Waste nothing – not time, talent or resources</li><li>- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence</li></ul>						
Upcoming Meetings		June 15, 2020				

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	<b>Call to Order</b> Meeting called to order by Co-Chair Broadbent	Quorum was met and those in attendance were welcomed.	

2.	<b>Approval of Agenda Motion 1:</b>	It was moved by BRM and seconded by AR that the Agenda be approved as amended.	Agenda amended to include vote for Adele Russell to assume the position of TC, as a management member, on the CMT.
3.	<b>Approval of Minutes from November's Meeting Motion 2:</b>	January and February's minutes to be reviewed/approved at next meeting.	Minutes are available for review on the H&S website.
4.	<b>Accident Reports</b> <b>4.1 Student Accident Reports:</b>  <b>Staff Accident Reports:</b>	Student – 5  Staff – 0	KE to review PH strip incident/allergic reaction and report back to CMT at next meeting.
5.	<b>Inspection Reports</b> 5.1 Review of Outstanding Inspections	CMT discussed inspection plan during New Business.	Resumption/inspection plan discussed further in New Business – 6.2.
6.0	<b>New Business:</b>  6.1 Adele Russell to Join CMT as a Management Member  6.1 COVID Update  6.2 JHSC's Function during COVID Response  6.3 Designated Substances	CMT discussed Adele Russell replacing Tania Clerac on the CMT.  KE provided CMT with general covid-19 update.  Reviewed contactor safety approval process.  Reviewed CMT Link to executive taskforce groups.  Discussion of JHSC inspections process during current covid-19 status.  HB lead discussion about designated substances in chem lab and possibly CAWT.	HB, BRM and TC voted in favour of AR assuming the management position that was previously held by TC. Further review of TOR composition needed.  CMT agreed to resume limited inspections once building reopens.  KE suggested a joint review of designated substance program to ensure program meeting requirements as prescribed. I.e. creations of support templates and web presence.

	6.4 Safety Information Boards	CMT discussed resources available for the safety information boards.  CMT discussed moving JOHSC share drive to different platform.	Possible training session and shared documents from other schools to assist.  CMT agreed that JOHSC share drive resources should be moved to OneDrive. HS dept will arrange.
<b>7.0</b>	<b>Work in Progress</b> 7.12 Gas cylinders, full and spent, hooked on railing on dock are a concern as there is a risk of them getting knocked over.  7.15 Loading Dock Discussion	KE advised capital requests are being reviewed given current fiscal challenges,  MW updated CMT about alternate hazardous waste pickup location. Relocation was a success.	No other update available at this time.
<b>8.0</b>	<b>Next Meeting</b>	Monday, June 15, 2020	CMT to plan for a virtual meeting unless otherwise noted.
	<b>Adjournment of Meeting - Next Meeting June 15th, room N/A (Virtual Meeting)</b>	It was moved by MB to adjourn the meeting at 11:33am.	

*Mike Peart*

**Mike Peart**  
Co-Chair, Management

*H Broadbent*

**Heather Broadbent**  
Co-Chair, Workers

May 25, 2020

**Date**

May 27, 2020

**Date**