

Sutherland Health & Safety Committee
Thursday, May 14, 2020
Room N/A (Virtual Meeting)
Sutherland Campus

MINUTES

Sutherland H&S Committee				Minutes and Agendas are now located on the H&S Website	
Co-Chairs					
C	Elane Kalavrias (EK) Co-Chair	P	Mike Peart (MP) Co-Chair		
	Members		Resources		
P	David Vasey (DV)	P	Kim English (KE) R*		
P	Joanne Tully (JT)	P	Shannon Beaudoin (SB) R*		
P	Heather Cuthbert (HC)	R	Shawn Watkinson (SW) R*		
P	Tracy Partridge (TP)	P	Ken Turnbull (KT) R*		
P	Travis Grant (TG)				
P	Mary Walke (MWA)				
P	Tina Benincasa (TB)				
R	Tammy Douglas (TD)				
P	Mary MacLeod (MM)				
				Marriah Wickert (MW) – Minutes	
C-Chair		P-Present		R-Regrets	
				G-Guest	
				R*-Resource	
At Fleming College, we: <ul style="list-style-type: none">- Put student learning first- Value people and community- Commit to our environment- Waste nothing – not time, talent or resources- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence					
Upcoming Meetings		June 25, 2020			

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.0	Call to Order 1.1 Meeting was called to order at 9:02am by Co-Chair Kalavrias.	Quorum was met and those in attendance were welcomed.	

	1.2 Welcome New CMT Member	CMT welcomed new member David Vasey	
2.0	Approval of Agenda Motion 1:	It was moved by TB and seconded by HC that the Agenda be approved.	
3.0	Approval of December Minutes Motion 2:	It was moved by TB and seconded by TP that the December minutes be approved.	
4.0	Accident Reports 4.1 Student Accident Reports: 4.2 Staff Accident Reports:	Student - 5 Staff – 2	Slip/Trip/Fall and collision with A2 hanging wall. CMT to discuss staff accidents at next meeting.
5.0	Inspection Reports 5.1 Review of Outstanding Inspections	CMT discussed inspection plan during New Business.	Resumption/inspection plan discussed further in New Business – 6.3.
6.0	New Business: 6.1 COVID Update 6.2 JHSC's Function during COVID Response 6.3 Return to Work & 6.4 JHSC's Role – Return to Work 6.5 COVID-19 related PPE Short Term vs. Long Term	KE provided CMT with general covid-19 update Reviewed CMT link to executive taskforce groups. Discussion of JHSC inspections process during current covid-19 status. CMT discussed return to work guidelines and protocols. CMT discussed moving JOHSC share drive to different platform. CMT discussed ideas and PPE options for RTW/RTC	KE will ensure recommendations from the CMT are presented to the executive taskforce groups. CMT agreed to resume limited inspections once building reopens. For interim, inspections completed by essential staff are suffice. CMT will review inspection need at next meeting. CMT agreed that JOHSC share drive resources should be moved to OneDrive. HS dept will arrange. Schools will work with HS dept as needed.
7.0	Work in Progress		

8.0	Next Meeting:	June 24, 2020	
	Adjournment of Meeting – 10:06am Next Meeting June 24, 2020	Motion to adjourn meeting at 10:06 am, moved by TB and seconded by MP.	

Mike Peart
Co-Chair, Management

Elane Kalavarias
Co-Chair, Workers

Date

Date