

AGENDA

Monday, November 16th, 2020
Frost Campus – Webex Meeting
Meeting Chair: Mike Peart

- 1 Welcome
- 2 Adoption of Agenda
- 3 Review of Minutes and Approval – [October Minutes](#)
- 4 Accident Report

Location	Student	Staff	H&S Concern/Issue	Action taken	WSIB	Comments
4.1 Review Reports	N/A	<input type="checkbox"/>			<input type="checkbox"/>	No communicative response or report received for Staff Incidents

5 Inspection Review

	Issues	Recommended Action	W/O	Completed/in-progress	Outcome
5.1 Inspections – Review of planned schedule		CMT to review proposed schedule and confirm inspectors.	<input type="checkbox"/>		
5.2 Inspection Checklist		Inspection checklist has been updated and added to the eBase inspection documents and H&S website.	<input type="checkbox"/>		

6 New Business

	Source	IRS	Date for Action	Explanation of item	W/O	Notes
6.1 Resource Members	HB	<input type="checkbox"/>	Nov 16/20	Resources members to attend meets on invite or request only moving forward. CMT to determine resource need for December meeting.	<input type="checkbox"/>	KE and MW will continue to attend each meeting.

7 Previous Agenda Items- ***starred items will not be discussed unless requested ***

	Source/Action required by:	IRS	Work order Needed	Recommended Action	Information Presented	Completed	Notes/Follow-up
7.1 KE and MW to suggest inspection path prior to November Meeting	KE/MW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	KE recommends that management member accompany MB.	New inspection schedule created.	<input type="checkbox"/>	CMT to confirm inspection partners and dates.
7.2 Ensure Inspection Checklist is updated to include pertinent COVID checks	KE/MW	<input type="checkbox"/>	<input type="checkbox"/>	Added as a document to inspections and added to the H&S Resource page.		<input checked="" type="checkbox"/>	
7.3 Field House IAQ Review	MP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MP to review.		<input checked="" type="checkbox"/>	No Fieldhouse IAQ has been completed