

Frost Health & Safety Committee
Monday, November 16, 2020
Room N/A, Webex Meeting
Frost Campus

MINUTES

Frost H&S Committee					Minutes and Agenda are now located on the H&S Website	
Co-Chairs						
C	Heather Broadbent (HB) Co-Chair		R	Mike Peart (MP) Co-Chair		
	Members			Resources		
R	Talbot Hurren (TH)		P	Kim English (KE) R*		
P	Marikka Williams (MKW)		R	Shannon Beaudoin (SB) R*		
P	Tania Clerac (TC)					
R	Michael Benedict (MB)					
					Marriah Wickert (MW) – Minutes	
C-Chair		P-Present		R-Regrets	G-Guest	R*-Resource
At Fleming College, we: <ul style="list-style-type: none">- Put student learning first- Value people and community- Commit to our environment- Waste nothing – not time, talent or resources- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence						
Upcoming Meetings		December 21, 2020		January 18, 2021		February 22, 2021
		March 15, 2021		April 19, 2021		May 17, 2021
						June 21, 2021

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	Call to Order Meeting called to order by Co-Chair Broadbent at 10:30am.	Quorum was met and those in attendance were welcomed.	

2.	Approval of Agenda Motion 1:	It was moved by MKW and seconded by TC that the Agenda be approved.	
3.	Approval of Minutes from November's Meeting Motion 2:	It was moved by TC and seconded by MKW that the minutes from October's meeting be approved.	
4.	Accident Reports 4.1 Student Accident Reports: Staff Accident Reports:	Student – 0 Staff – 0	
5.	Inspection Reports 5.1 Inspection Resumption - Action Plan	The CMT discussed workplace inspections.	MW will connect with MP and ask if he can join MB for inspections, otherwise HB is available. Inspection backpack is in the PRD office. Inspectors were asked to use personal PPE during inspection if available; however, the backpack has additional PPE supplies if required.
6.0	New Business: 6.1 Resource Members 6.2 COVID Case Management 6.3 PPE and Sanitation Supply 6.4 SWP Template	The CMT discussed resource memberships. The CMT discussed what resource will be invited to the December Meeting. KE updated the CMT on COVID Illness/Exposure reports involving College community members. The CMT discussed PPE and sanitation supplies. The CMT discussed the SWP template.	It was proposed that resources members attend meetings on an invite or request basis only moving forward. CMT members were in agreeance of this change to all resource memberships, excluding MW and KE. MW to connect with Dexterra and invite them to December's meeting. The CMT discussed that red zone restrictions for some regions has no impact on Fleming community members living in these areas. HB asked if there are any concerns or products in short supply. KE confirmed that all inventory is being tracked, including usage and that there are no supply concerns at this time. KE shared that the new Winter SWP template will be pushed out shortly.

7.0	Work in Progress		
8.0	Next Meeting	Monday, December 21 st , 2020	
	Adjournment of Meeting - Next Meeting December 21 st , 2020 - Webex Meeting.	It was moved by TC and seconded by MKW to adjourn the meeting at 11:00am.	

Mike Peart

Mike Peart
Co-Chair, Management

H Broadbent

Heather Broadbent
Co-Chair, Workers

November 27, 2020

Date

December 3, 2020

Date