

Frost Health & Safety Committee
Monday, December 14, 2020
Room N/A, Webex Meeting
Frost Campus

MINUTES

Frost H&S Committee				Minutes and Agenda are now located on the H&S Website		
Co-Chairs						
P	Heather Broadbent (HB) Co-Chair	C	Mike Peart (MP) Co-Chair			
	Members		Resources			
P	Talbot Hurren (TH)	P	Kim English (KE) R*			
R	Marikka Williams (MKW)	P	Shannon Beaudoin (SB) R*			
P	Tania Clerac (TC)	P	Rick Teasdale (RT)*			
P	Michael Benedict (MB)	P	Cindy Anderson (CA)*			
		P	Matt Markovic (MM)*			
				Marriah Wickert (MW) – Minutes		
C-Chair		P-Present		R-Regrets	G-Guest	R*-Resource
At Fleming College, we: <ul style="list-style-type: none">- Put student learning first- Value people and community- Commit to our environment- Waste nothing – not time, talent or resources- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence						
Upcoming Meetings		January 18, 2021		February 22, 2021		March 15, 2021
		April 19, 2021		May 17, 2021		June 21, 2021

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	Call to Order Meeting called to order by Co-Chair Peart at 10:32am.	Quorum was met and those in attendance were welcomed.	

2.	Approval of Agenda Motion 1:		
3.	Approval of Minutes from November's Meeting Motion 2:	It was moved by MB and seconded by HB that the minutes from November's meeting be approved.	
4.	Accident Reports 4.1 Student Accident Reports: Staff Accident Reports:	Student – 0 Staff – 0	
5.	Inspection Reports 5.1 Inspection Update	MW reviewed issues noted in completed inspections.	Inspection items from Dec 8 th to be added into eBase for review and actioning.
6.0	New Business: 6.1 Dexterra 6.2 COVID-19 Update	<p>Dexterra provided CMT with their COVID-19 SWP and protocol overview.</p> <p>KE updated the CMT on COVID Illness/Exposure reports involving College community members.</p> <p>The CMT discussed Public Health contract tracing and case management roles.</p> <p>The CMT discussed concerns regarding those presenting symptoms during face-2-face delivery and those commuting from red zones.</p> <p>CMT discussed Fleming Safe App enhancements, including new badge visual indicator and re-branding.</p> <p>CMT discussed the Return to Campus Training.</p>	<p>KE advised the CMT to promote the self-reporting tool. If there are students who are presenting symptoms, call x4444 and security will complete risk assessment with symptomatic person.</p> <p>CMT reminded best prevention is maintaining 2m (6ft) distancing, washing hands, masking and if these prevention measures are being compromising let security know.</p> <p>KE indicated that there will be a communication sent about these enhancements.</p> <p>KE indicated that the Return to Campus Training deck is being updated for both Employees and Students. For students it will be a</p>

	<p>6.3 January Resource Member</p> <p>6.4 Frost JHSC Webex Teams Forum/Message Board</p>	<p>HB indicated that some students are missing OneCards when screening in with Security.</p> <p>The CMT discussed what resource will be invited to the January Meeting.</p> <p>TC proposed that Marc become member of the CMT.</p> <p>CMT discussed new Frost JHSC Webex Teams Forum/Message Board</p>	<p>requirement to take the updated training and for employees not mandatory but recommended.</p> <p>MP to take offline and find out from PRD how many are missing and how to move forward for Winter semester.</p> <p>MW to connect with Marc Patenaude – Frost Manager, School Operations and invite them to January's meeting.</p> <p>TC and KE take offline to discuss this transition further.</p> <p>CMT encouraged to post questions, resources, etc. in this forum but also to be mindful and keep posting to regular working hours, if possible.</p>
7.0	Work in Progress 7.4 New Management Co-Chair RT	CMT introduced to new management co-chair – Rick Teasdale.	Rick Teasdale will transition into co-chair role, replacing Mike Peart.
8.0	Next Meeting	Monday, January 18 th , 2020	
	Adjournment of Meeting - Next Meeting January 18th, 2021 - Webex Meeting.	It was moved by TH and seconded by MB to adjourn the meeting at 11:17am.	

Mike Peart

Mike Peart
Co-Chair, Management

H Broadbent

Heather Broadbent
Co-Chair, Workers

Dec 23, 2020

Date

Dec 23, 2020

Date