

**Sutherland Health & Safety Committee**  
**Thursday, January 28, 2021**  
**Room N/A, Webex Meeting**  
**Sutherland Campus**

## MINUTES

Sutherland H&S Committee					Minutes and Agenda are located on the <a href="#">H&amp;S Website</a>		
Co-Chairs							
C	Elane Kalavrias (EK) Co-Chair		P	Mike Peart (MP) Co-Chair			
	Members			Resources			
R	David Vasey (DV)		P	Kim English (KE) R*			
P	Joanne Tully (JT)		R	Shannon Beaudoin (SB) R*			
P	Heather Cuthbert (HC)						
P	Deborah Leal (DL)						
R	Mary Walke (MWA)						
P	Tina Benincasa (TB)						
P	Mary MacLeod (MM)						
				Marriah Wickert (MW) – Minutes			
C-Chair		P-Present		R-Regrets		G-Guest	R*-Resource
At Fleming College, we: <ul style="list-style-type: none"><li>- Put student learning first</li><li>- Value people and community</li><li>- Commit to our environment</li><li>- Waste nothing – not time, talent or resources</li><li>- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence</li></ul>							
Upcoming Meetings		February 25, 2021		March 25, 2021		April 22, 2021	
		May 27, 2021		June 24, 2021			

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	<b>Call to Order</b> Meeting called to order by Co-Chair Kalavrias at 9:00am.	Quorum was met and those in attendance were welcomed.	

2.	<b>Approval of Agenda Motion 1:</b>	It was moved by JT and seconded by HC that the Agenda be approved.	
3.	<b>Approval of Minutes from November's Meeting Motion 2:</b>	It was moved by MP and seconded by JT that the December minutes be approved.	
4.	<b>Accident Reports</b> 4.1 Student Accident Reports:  4.2 Staff Accident Reports:	Student – 2  Staff – 2	MP to review incident from A3135 lab and report back to CMT next meeting.
5.	<b>Inspection Reports</b> 5.1 Inspection Review	Worker and management volunteer needed for Awing inspection in February.	Members to send MW an email if they are available to volunteer to complete an upcoming inspection.  EK offered to complete inspection when needed.
6.0	<b>New Business:</b>  6.1 COVID-19 Update  6.2 February Resource Member  6.3 Round Table Discussion	KE provided the CMT with a general COVID-19 update.  The CMT discussed what resource member will be invited to the February meeting.  CMT discussed COVID-19 resources.	TB and KE to discuss placement agreements during pandemic.  MW to invite Matt Markovic to discuss Dexterra safety protocols at February meeting.  CMT discussed the Fleming Safe App resources and COVID-19 case management process.
7.0	<b>Work in Progress</b>		
8.0	<b>Next Meeting</b>	Thursday, February 25, 2021	
	<b>Adjournment of Meeting - Next Meeting February 25, 2021 - Webex Meeting.</b>	The meeting adjourned at 9:32am.	

*Mike Peart*

Mike Peart,  
Co-Chair, Management

February 24, 2021

Date

Elane Kalavrais  
Co-Chair, Workers

Date