

## **AGENDA**

Thursday, Mar 25<sup>th</sup>, 2021  
Sutherland Campus, WebEx Meeting  
Meeting Chair: Elane Kalavrias

- 1 Welcome - New JHSC Members – Sue Brown
- 2 Adoption of Agenda
- 3 Review of Minutes and Approval - [February](#)
- 4 Accident Report

Location	Student	Staff	H&S Concern/Issue	Action taken	WSIB	Comments
4.1 Review of lists	N/A	<input checked="" type="checkbox"/>			<input type="checkbox"/>	View Staff Report <a href="#">here</a>

### 5 Inspection Review

	Source	Issues	Recommended Action	W/O	Completed/ In-Progress	Outcome
5.1 Inspection Review	MW	B-Wing to be completed in March.	EK and CW to complete	<input type="checkbox"/>		
		C-Wing to be completed in April.	JHSC volunteers are needed for inspection.	<input type="checkbox"/>		

### 6 New Business

	Source	IRS	Date for Action	Explanation of item	W/O	Notes
6.1 COVID-19 Update	KE	<input type="checkbox"/>	Mar 25/21	KE to provide CMT with general COVID update	<input type="checkbox"/>	
6.2 Enhanced PPE	CMT	<input type="checkbox"/>	Mar 25/21	CMT to discuss new PPE requirements for all building occupants.	<input type="checkbox"/>	Clarity around requirements and how to handle someone not wearing proper PPE
6.3 Discussion of Workplace Transmission	MM/KE/CMT	<input type="checkbox"/>	Mar 25/21	CMT to discuss workplace transmission including reporting process.		On-campus and student placements requirements.

7 Previous Agenda Items- \*\*\*starred items will not be discussed unless requested \*\*\*\*

	Source/Action required by:	IRS	Work order Needed	Recommended Action	Information presented	Completed	Notes/Follow-up
*7.1 KE to determine official JHSC HR contact.	KE/MW	<input type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	Blaire LaJoie has returned from leave and continues to be HR support for the JHSC.
*7.2 MW and KE to complete inspection schedule for next 2 months.	KE/MW	<input type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	<a href="#">Inspection schedule</a> posted to H&S website.
*7.3 KE to review management vacancy.	KE	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	KE to review
*7.4 JT to complete the first draft and submit to EK for further revisions and review.	JT/EK/KE	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	
*7.5 Member JHSC certification	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	JHSC members interested in taking the JHSC Certification Course are to let KE know.		<input checked="" type="checkbox"/>	Management member MM registered.
*7.6 A3135 Incident	MP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MP to review incident from A3135 lab and report back to CMT next meeting		<input checked="" type="checkbox"/>	
7.7 TOR Review	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	JT noted that the TOR was last reviewed 2019 and requires a review.		<input type="checkbox"/>	JT offered to prepare a quick Kahoot for CMT members to test TOR knowledge.
*7.8 Resource Guest	MW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rob Marsh was invited as a resource guest to the April meeting.		<input type="checkbox"/>	