

AGENDA

Thursday, April 23rd, 2021
Sutherland Campus, WebEx Meeting
Meeting Chair: Mike Peart

- 1 Welcome – Residence Resource Guests: Rob Marsh and Karen Hennessey
- 2 Adoption of Agenda
- 3 Review of Minutes and Approval – [March](#)
- 4 Accident Report

Location	Student	Staff	H&S Concern/Issue	Action taken	WSIB	Comments
4.1 Review of lists	N/A	N/A			<input type="checkbox"/>	No Reports

5 Inspection Review

	Source	Issues	Recommended Action	W/O	Completed/ In-Progress	Outcome
5.1 Inspection Review	MW	B-Wing to be completed in March. C-Wing to be completed in April. D-Wing to be completed in May.	EK and CW to complete Mary MacLeod and Sue Brown HC volunteered as worker member	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	In-Progress In-Progress MW will review and schedule once restrictions ease (end of May)	During restrictions in Ontario, only those JHSC members who are essential staff and onsite will complete inspections, otherwise inspections will be delayed until restrictions ease.

6 New Business

	Source	IRS	Date for Action	Explanation of item	W/O	Notes
6.1 COVID-19 Update	KE	<input type="checkbox"/>	Apr 22/21	KE to provide CMT with general COVID update	<input type="checkbox"/>	

7 Previous Agenda Items- ***starred items will not be discussed unless requested *****

	Source/Action required by:	IRS	Work order Needed	Recommended Action	Information presented	Completed	Notes/Follow-up
*7.1 KE to determine official JHSC HR contact.	KE/MW	<input type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	Blaire LaJoie has returned from leave and continues to be HR support for the JHSC.
*7.2 MW and KE to complete inspection schedule for next 2 months.	KE/MW	<input type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	Inspection schedule posted to H&S website.
*7.3 KE to review management vacancy.	KE	<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	KE to review
*7.4 JT to complete the first draft and submit to EK for further revisions and review.	JT/EK/KE	<input checked="" type="checkbox"/>	<input type="checkbox"/>			<input checked="" type="checkbox"/>	
*7.5 Member JHSC certification	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	JHSC members interested in taking the JHSC Certification Course are to let KE know.		<input checked="" type="checkbox"/>	Management member MM registered.
*7.6 A3135 Incident	MP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MP to review incident from A3135 lab and report back to CMT next meeting		<input checked="" type="checkbox"/>	
7.7 TOR Review	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	JT noted that the TOR was last reviewed 2019 and requires a review.		<input type="checkbox"/>	JT offered to prepare a quick Kahoot for CMT members to test TOR knowledge.
*7.8 Resource Guest	MW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Rob Marsh was invited as a resource guest to the April meeting.		<input type="checkbox"/>	
*7.9 Enhanced PPE	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Concerns about masks not fitting individual's face, they can be provided options when entering the building.	This includes inserting a procedural mask into a cloth mask.	<input type="checkbox"/>	Campus signage has been updated to reflect this change. Building occupants may also use their own procedural masks.