

Sutherland Health & Safety Committee
Thursday, March 25th, 2021
Room N/A, Webex Meeting
Sutherland Campus

MINUTES

Sutherland H&S Committee					Minutes and Agenda are located on the H&S Website				
Co-Chairs									
C	Elane Kalavrias (EK) Co-Chair		P	Mike Peart (MP) Co-Chair					
	Members			Resources					
P	David Vasey (DV)		P	Kim English (KE) R*					
P	Joanne Tully (JT)		P	Shannon Beaudoin (SB) R*					
P	Heather Cuthbert (HC)								
P	Deborah Leal (DL)								
R	Mary Walke (MWA)								
P	Tina Benincasa (TB)								
P	Mary MacLeod (MM)								
R	Cheryl Wardell (CW)								
P	Sue Brown (SBR)								
				Marriah Wickert (MW) – Minutes					
C-Chair		P-Present		R-Regrets		G-Guest		R*-Resource	
At Fleming College, we: <ul style="list-style-type: none">- Put student learning first- Value people and community- Commit to our environment- Waste nothing – not time, talent or resources- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence									
Upcoming Meetings		April 22 nd , 2021		May 27 th 2021		June 24 th 2021			

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	Call to Order Meeting called to order by Co-Chair Kalavrias at 9:00am.	Quorum was met and those in attendance were welcomed.	

2.	Welcome New JHSC Members	New member SBR welcomed to CMT.	
3.	Approval of Agenda Motion 1:	It was moved by HC and seconded by TB that the agenda be approved.	
4.	Approval of Minutes Motion 2:	It was moved by JT and seconded by HC that the February minutes be approved.	
5.	Accident Reports 5.1 Student Accident Reports: 5.2 Staff Accident Reports:	Student – 0 Staff – 2	EE Home means the incident happened at the home of the employee
6.	Inspection Reports 6.1 Inspection Review	EK and CW to complete B Wing inspection. SBR and MM to complete C wing inspection in April. Upcoming Inspections – May and June	MM available to assist if needed. HC volunteered to help complete inspections in May and/or June.
7.	New Business: 7.1 COVID-19 Update 7.2 Enhanced PPE	KE provided the CMT with a general COVID-19 update. CMT discussed enhanced PPE requirements for all building occupants.	Section 22 order for residence was lifted by PH. PTBO still in red zone, reviews completed every other Friday. KE noted procedural masks (blue and white over ears) are mandatory for all building occupants. When zone colour changes, we will reassess at that time. If there are concerns that the mask does not fit an individual's face, they can be provided options. This includes inserting a procedural mask into a cloth mask. KE noted that signage on campus has been updated to reflect this change. DV asked if students can use their own procedural masks when coming

	7.3 Discussion of Workplace Transmission	<p>CMT discussed that eye protection is used for approved compromised physical distancing.</p> <p>The CMT discussed determinants of workplace transmission</p>	<p>into the building? KE confirmed that is fine.</p> <p>Either safety glasses or face shields work can be used for eye protection.</p> <p>KE reminded CMT that if there is a COVID related incident that prevents you from coming to work, the COVID reporting form is to be completed. H&S will case manage.</p> <p>KE confirmed that PH would contact KE if there was confirmation of workplace transmission. KE would then report to all required.</p>
8.	Work in Progress		
9.	Next Meeting	Thursday, April 22 nd , 2021	
	Adjournment of Meeting	Motion to adjourn meeting at 9:52am, moved by JT and seconded by MM.	

Mike Peart

Mike Peart,
Co-Chair, Management

April 21, 2021

Date

Elane Kalavrais

Elane Kalavrais
Co-Chair, Workers

April 21 2021

Date