

## M I N U T E S

Sutherland H&S Committee					Minutes and Agenda are located on the <a href="#">H&amp;S Website</a>	
Co-Chairs						
R	Elane Kalavrias (EK) Co-Chair		C	Mike Peart (MP) Co-Chair		
	Members			Resources		
P	David Vasey (DV)		P	Kim English (KE) R*		
P	Joanne Tully (JT)		P	Shannon Beaudoin (SB) R*		
P	Heather Cuthbert (HC)					
P	Deborah Leal (DL)					
R	Mary Walke (MWA)					
P	Tina Benincasa (TB)					
P	Mary MacLeod (MM)					
P	Cheryl Wardell (CW)					
R	Sue Brown (SBR)					
					Marriah Wickert (MW) – Minutes	
C-Chair		P-Present		R-Regrets	G-Guest	R*-Resource
At Fleming College, we: <ul style="list-style-type: none"><li>- Put student learning first</li><li>- Value people and community</li><li>- Commit to our environment</li><li>- Waste nothing – not time, talent or resources</li><li>- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence</li></ul>						
Upcoming Meetings						

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	<b>Call to Order</b> Meeting called to order by Co-Chair Peart at 9:00am.	Quorum was met and those in attendance were welcomed.	
2.	<b>Approval of Agenda Motion 1:</b>	It was moved by HC and seconded by MM that the agenda be approved.	

3.	<b>Approval of Minutes Motion 2:</b>	It was moved by CW and seconded by MM that the April minutes be approved.	
4.	<b>Accident Reports</b> 5.1 Student Accident Reports:  5.2 Staff Accident Reports:	Student – 0  Staff – 1	
5.	<b>Inspection Reports</b> 5.1 Inspections to Resume in September	MW to create/post 2021/2022 inspection schedule.	CW asked if inspections starting again or in Fall? MP confirmed inspections to resume in Fall.
6.	<b>New Business</b>  6.1 JJHSC Meeting	Round table/year end thoughts or questions from CMT members.  CMT discussed theme ideas/requests for JJHSC start-up meeting in September.          CMT discussed vaccination requirements for Fall 2021.	CMT would like the following discussed JJHSC: <ul style="list-style-type: none"><li>• Ergonomics relating to working from home and returning to the workplace.</li><li>• Mental Health including Resources During COVID</li><li>• Slips, Trips and Falls</li><li>• Returning to the Workplace including office/space concerns, housekeeping (shredding, office clean up, etc.), communication in collaboration with JHSC, awareness and informational guides for employees, etc.</li><li>• Phased/gradual return to campus plan.</li></ul> CMT discussed their role in returning to campus. SB noted CMT questions/concerns to escalate to SMT for review and potential follow-up.  Students in residence will be required to have 1 <sup>st</sup> vaccination prior to moving in. More information to follow.
7.	<b>Work in Progress</b>		

8.	<b>Next Meeting</b>	Sept 2021 - TBA	
	<b>Adjournment of Meeting</b>	Motion to adjourn meeting at 9:42am, moved by JT and seconded by TB.	

*Mike Peart*

**Mike Peart,**  
*Co-Chair, Management*

October 12, 2021

**Date**

*Elane Kalavrias*

**Elane Kalavrais**  
*Co-Chair, Workers*

August 31st 2021

**Date**