

## **AGENDA**

Thursday, November 25, 2021  
Sutherland Campus, WebEx Meeting  
Meeting Chair: Elane Kalavrias

- 1 Welcome
  - Welcome New JHSC Member Bianca Sclipa (KE)
- 2 Adoption of Agenda
- 3 Review of Minutes and Approval – [October](#)
- 4 Accident Report

Location	Student	Staff	H&S Concern/Issue	Action taken	WSIB	Comments
4.1 Review of lists	<input checked="" type="checkbox"/> <a href="#">View</a>	N/A			<input type="checkbox"/>	

### 5 Inspection Review

	Source	Issues	Recommended Action	W/O	Completed/ In-Progress	Outcome
5.1 Inspection Schedule	MW	Volunteers needed for December Inspection: B-Wing – Level 2.	Inspection due by Dec 23, 2021 prior to Christmas shut down.	<input type="checkbox"/>		
5.2 Zone R Inspection	MW	Zone R – Residence (1,2,3,4,5,6 including grounds, trails and parking lots)	Report sent to Rob Marsh for review and action of items	<input type="checkbox"/>	HC/MM - Completed	
5.3 Zone H Inspection	MW	Zone H - Drive Shed (Bay 11-14) Salt Shed Outside Grounds by Drive Shed	2 WOs created – Electrical Panel Clearance and Fire Extinguisher Inspection	<input type="checkbox"/>	DV/MP - Completed	
5.4 Zone A Inspection	MW	Zone A - A Wing Level 1 A Wing Level 2 A Wing Level 3	6 Noted Items and 4 WOs created – Accessible Door Openers, Ceiling Tiles, Breaker Panel, Food Lab Numbering Review	<input type="checkbox"/>	EK/MM - Completed	

## 6 New Business

	Source	IRS	Date for Action	Explanation of item	W/O	Notes
6.1 COVID-19 Case Management	KE	<input type="checkbox"/>	Nov 25/21	Now that our campus locations are fully vaccinated facilities and capacities/distancing have been removed; how does this change case management?	<input type="checkbox"/>	
6.2 TOR Review – Standing Item	EK	<input checked="" type="checkbox"/>	Nov 25/21	Update Re: Worker co-chair meeting with MB	<input type="checkbox"/>	Convene JJHSC in Jan 2022 for review and vote.
6.3 JHSC Controlled Access Affinity Page	KE	<input checked="" type="checkbox"/>	Nov 25/21	<a href="https://department.flemingcollege.ca/jhsc-members/">https://department.flemingcollege.ca/jhsc-members/</a>	<input type="checkbox"/>	

## 7 Previous Agenda Items- \*\*\*starred items will not be discussed unless requested \*\*\*\*

	Source/Action required by:	IRS	Work order Needed	Recommended Action	Information presented	Completed	Notes/Follow-up
7.1 Staff Accident Report - October	MW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to request additional information from HR and report at Nov meeting.		<input type="checkbox"/>	
*7.2 Inspection Schedule	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to share an inspection schedule link with CMT members.		<input checked="" type="checkbox"/>	Please email <a href="mailto:safety@flemingcollege.ca">safety@flemingcollege.ca</a> noting the inspection zone/month that you volunteering to complete and Marriah will update the file.
*7.3 HHL Inspections	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to send CMT links to HHL Location Document and inspection checklist templates, including checklists created by CG.		<input checked="" type="checkbox"/>	
	MW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to create HHL Inspection Zone that denotes inspection process.		<input checked="" type="checkbox"/>	Inspection template created and inspection created Jan 2022.
7.4 Focus/Initiative 2021-2022	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CMT discussed Mental Health as a potential Focus. EK, MP, KE, SB, and MW to connect and discuss further with OHSA and regulations lens.	Also, to discuss communication strategies for this focus/Initiative	<input type="checkbox"/>	

	Source/Action required by:	IRS	Work order Needed	Recommended Action	Information presented	Completed	Notes/Follow-up
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to send General COVID-19 SWP link to the CMT.		<input checked="" type="checkbox"/>	
*7.5 JHSC Certification	CMT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Member to send requests for JHSC certification to <a href="mailto:safety@flemingcollege.ca">safety@flemingcollege.ca</a>		<input checked="" type="checkbox"/>	