

MINUTES

Haliburton H&S Committee				Minutes and Agenda are located on the H&S Website	
Co-Chairs					
C	Erin Lynch (EL) Co-Chair	P	Shelley Schell (SS) Co-Chair		
	Members		Resources		
P	Jennifer Bain (JB)	R	Kim English (KE) R*		
P	Barb Winn (BW)				
P	Rick Teasdale (RT)				
-	Jillian Diezel (JD) – on leave				
				Marriah Wickert (MW) – Minutes	
C-Chair		P-Present		R-Regrets	
				G-Guest	
				R*-Resource	
At Fleming College, we: <ul style="list-style-type: none">- Put student learning first- Value people and community- Commit to our environment- Waste nothing – not time, talent or resources- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence					
Upcoming Meetings		December 16, 2021			

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	Call to Order Meeting called to order by Co-Chair Lynch at 1:01pm.	Quorum was met and those in attendance were welcomed.	
2.	Approval of Agenda Motion 1:	It was moved by JB and seconded by SS that the agenda be approved as amended.	EL proposed that Signage and Exits be added as a noted issue of agenda item 5.2 of Inspection Review.
3.	Approval of Minutes Motion 2:	It was moved by BW and seconded by SS that the June minutes be approved.	

4.	Accident Reports 4.1 Student Accident Reports: 4.2 Staff Accident Reports:	Student – 3 Staff – 0	2 missing incidents not found on report, MW to follow-up with TB.
5.	Inspection Reports 5.1 Zone C Inspection – Exterior Grounds, Parking Lots, Outdoor Storage 5.2 Zone A Inspection – Peel Building and Grounds 5.3 Zone D Inspection – Main Campus	Zone C – Exterior Grounds, Parking Lots and Outdoor Storage Inspection Zone A - Peel Building and Grounds Inspection Signage Exits First Aid Kits Zone D - December Inspection to be completed by inspector's BW and RT	Inspection completed by EL and SS. Inspection completed by EL and SS. Peel safety signage needs noted in inspection. Peel requested painted yellow boxes created for emergency exits. MW to send tape for demarking. Haliburton 2019 first aid kit review project, inventorying and re-stocking was started. MW to follow up and revise CMT of process moving forward. MW to release inspection prior to December 1 so inspectors have opportunity to complete prior to Christmas shutdown.
6.	New Business 6.1 Focus/Initiative 2021-2022 6.2 TOR Review 6.3 Hazardous Waste	CMT discussed focus/initiative ideas. Review of TOR edits/comments. CMT discussed Policy/Process, handling, pick-ups for hazardous waste.	JB presented Initiative regarding Summer School/Part-time faculty safety awareness/orientation CMT confirmed hazardous waste as focus for 2021-2022. CMT encouraged to review revision notes and add any comments before Nov 5, to remain as standing agenda item for December meeting. RT to review location for hazmat pickups. MW to schedule pickup for end of May 2022 and will send communication to EL and Dave Muenzel end of April 2022.

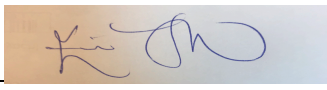
	6.4 Naloxone	SS noted that Julie Middleton is point of contact for Naloxone as per JHSC discussion from 2019.	MW to send resource invite to Julie Middleton for December's meeting for further information.
7.0	Work in Progress		
8.0	Next Meeting	December 16, 2021	
	Adjournment of Meeting	Motion to adjourn meeting at 2:02pm, moved by JB and seconded by RT.	



Shelley Schell,
Co-Chair, Management

November 25 2021

Date



Erin Lynch
Co-Chair, Workers

November 26 2021

Date