

## **AGENDA**

Thursday, December 16, 2021  
Sutherland Campus, WebEx Meeting  
Meeting Chair: Mike Peart

- 1 Welcome
- 2 Adoption of Agenda
- 3 Review of Minutes and Approval – [October & November](#)
- 4 Accident Report

Location	Student	Staff	H&S Concern/Issue	Action taken	WSIB	Comments
4.1 Review of lists	N/A	<input checked="" type="checkbox"/> <a href="#">view</a>			<input type="checkbox"/>	

## 5 Inspection Review

	Source	Issues	Recommended Action	W/O	Completed/ In-Progress	Outcome
5.1 Zone B2 Inspection	MW	December Inspection: B-Wing – Level 2.	Completed and 1 WO submitted re: Accessible Door Openers	<input checked="" type="checkbox"/>	SBR/MP/BS - Completed	
5.2 Zone C Inspection – Level 0&1	MW	January Inspection – Volunteers Needed		<input type="checkbox"/>		
5.3 Zone C Inspection – Level 2	MW	January Inspection – Volunteers Needed		<input type="checkbox"/>		

## 6 New Business

	Source	IRS	Date for Action	Explanation of item	W/O	Notes
6.1 HVAC	EK/KE	<input type="checkbox"/>	Dec 16/21	Updates in advance of January in preparation for return to campus.	<input type="checkbox"/>	
6.2 TOR Review – Standing Item	EK	<input checked="" type="checkbox"/>	Dec 16/21	Update Re: Worker co-chair meeting with MB	<input type="checkbox"/>	Convene JJHSC in Jan 2022 for review and vote.

## 7 Previous Agenda Items- \*\*\*starred items will not be discussed unless requested\*\*\*\*

	Source/Action required by:	IRS	Work order Needed	Recommended Action	Information presented	Completed	Notes/Follow-up
7.1 Staff Accident Report - October	MW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to request additional information from HR and report at Nov meeting.		<input checked="" type="checkbox"/>	HR noted, no further information available.
*7.2 Inspection Schedule	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to share an inspection schedule link with CMT members.		<input checked="" type="checkbox"/>	Please email safety@flamingcollege.ca noting the inspection zone/month that you volunteering to complete and Marriah will update the file.
*7.3 HHL Inspections	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to send CMT links to HHL Location Document and inspection checklist templates, including checklists created by CG.		<input checked="" type="checkbox"/>	
	MW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to create HHL Inspection Zone that denotes inspection process.		<input checked="" type="checkbox"/>	Inspection template created and inspection created Jan 2022.
7.4 Focus/Initiative 2021-2022	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CMT discussed Mental Health as a potential Focus. EK, MP, KE, SB, and MW to connect and discuss further with OHS and regulations lens.	Also, to discuss communication strategies for this focus/Initiative	<input type="checkbox"/>	EK to take off-line, draft JHSC Recommendation in collaboration with other campus JHSCs: Mandatory H&S Standing Item for all Department/School meeting agendas.
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to send General COVID-19 SWP link to the CMT.		<input checked="" type="checkbox"/>	

	Source/Action required by:	IRS	Work order Needed	Recommended Action	Information presented	Completed	Notes/Follow-up
*7.5 JHSC Certification	CMT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Member to send requests for JHSC certification to safety@flemingcollege.ca		<input checked="" type="checkbox"/>	