

M I N U T E S

Frost H&S Committee				Minutes and Agenda are now located on the H&S Website
Co-Chairs				
P	Heather Broadbent (HB) Co-Chair	C	Rick Teasdale (RT) Co-Chair	
	Members		Resources	
P	Talbot Hurren (TH)	P	Kim English (KE) R*	
P	Marikka Williams (MLW)	P	Shannon Beaudoin (SB) R*	
P	Michael Benedict (MB)			
P	Marc Patenaude (MPA)			
				Marriah Wickert (MW) – Minutes
C-Chair		P-Present		R-Regrets
				G-Guest
				R*-Resource
At Fleming College, we: <ul style="list-style-type: none">- Put student learning first- Value people and community- Commit to our environment- Waste nothing – not time, talent or resources- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence				
Upcoming Meetings		December 20, 2021	January 17, 2021	February 14, 2021
		April 18, 2021	May 16, 2021	June 20, 2021

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	Call to Order Meeting called to order by co-chair Rick Teasdale at 10:31am	Quorum was met and those in attendance were welcomed.	
2.	Approval of Agenda Motion 1:	It was moved by MB and seconded by MPA that the agenda be approved.	

3.	Approval of Minutes Motion 2:	It was moved by MB and seconded by MPA that the minutes from the October meeting be approved.	
4.	Accident Reports 4.1 Student Accident Reports: 4.2 Staff Accident Reports:	Student – 4 Staff – 0	
5.	Inspection Reports 5.1 Inspection Schedule 5.2 Zone R Inspection 5.3 Zone B Inspection	TH and RT volunteered to complete December Inspection. Zone R – Residence 1&2 including grounds and parking lots Zone B – Main Building 200-253	MW to release prior to Dec 1 as inspection will need to be completed prior to Christmas closure. MLW/RR – completed and report sent to Rob Marsh. November inspection, HB and MPA to complete.
6.0	New Business: 6.1 TOR Review 6.2 Enhanced QR Code Vaccine Receipts	CMT discussed TOR review. KE provided the CMT with an update regarding use of Enhanced QR Code Vaccine Receipts CMT discussed building access and attendance.	HB noted that worker co-chairs met with MB to review edits. MB to help with edits and distribute for larger discussion and approval at later date. MB asked if co-chairs submit written recommendations, where/to who are they sent? KE noted Terry Williams has agreed to leadership role and they would receive recommendations. For those who are not a regular OneCard holder, valid proof of vaccination, using Ontario's enhanced vaccine receipt, will be scanned at our Screen-In Booth. KE noted that the Ontario Verify app will be used to confirm vaccination status. Return to Campus Toolkit has more information. KE noted that building access requests are no longer required. MB asked if attendance tracking is still required? KE noted it still required and records are to be maintained for min 30 days.
7.0	Previous Agenda Items: 7.2 JHSC Membership	JHSC membership interest from OPSEU Local 351 member.	HB to connect with Union president.

	7.4 CAWT Lab Building – Fire Safety	TH is reviewing deficiencies.	MB asked which code the deficiencies are from. KE noted they are from both Fire and Building Code; however not code deficiencies as the College is adding additional safety components to the building. RT to follow-up and present confirmation received from P.Eng to employee who originally flagged concern.
	7.5 Focus/Initiative 2021-2022	Chemical Handling/Management	H&S continuing to review and add resources to website.
8.0	Next Meeting	December 20, 2021	
	Adjournment of Meeting	Motion to adjourn by MPA and seconded by MLW at 10:54 am.	



Rick Teasdale
Co-Chair, Management



Heather Broadbent
Co-Chair, Workers

February 9, 2022

Date

Feb 9, 2022

Date