

AGENDA

Thursday, February 24, 2022
Sutherland Campus, WebEx Meeting
Meeting Chair: Mike Peart

- 1 Welcome
- 2 Adoption of Agenda
- 3 Review of Minutes and Approval – [January](#)
- 4 Accident Report

Location	Student	Staff	H&S Concern/Issue	Action taken	WSIB	Comments
4.1 Review of lists	N/A	N/A			<input type="checkbox"/>	
4.2 Near Miss	<input checked="" type="checkbox"/> view	<input checked="" type="checkbox"/> view			N/A	

5 Inspection Review

	Source	Issues	Recommended Action	W/O	Completed/ In-Progress	Outcome
5.1 Zone C Inspection – Level 0&1	MW	January Inspection: C-Wing – Level 0&1 (not SAC area)		<input checked="" type="checkbox"/>	EK/HC – In-Progress	
5.2 Zone C Inspection – Level 2	MW	February Inspection – C-Wing – Level 2 Upper and Lower (not SAC area)		<input type="checkbox"/>	JT/CW – Upcoming, to be released Mar 1, 2022.	
5.3 Zone C Inspection – Café and HHL	MW	March Inspection – C-Wing – Café and HHL	*NEW* PPE Required for this Inspection – Safety Boots, Safety Glasses, Hard Hat, No Exposed Skin below the Waist, Hi-Vis Reflective Vests and Hair Tied Back	<input type="checkbox"/>	SBR/BS – Upcoming, to be released Mar 1, 2022.	

6 New Business

	Source	IRS	Date for Action	Explanation of item	W/O	Notes
6.1 General COVID-19 Update	KE	<input type="checkbox"/>	Feb 24/22		<input type="checkbox"/>	

7 Previous Agenda Items- ***starred items will not be discussed unless requested ****

	Source/Action required by:	IRS	Work order Needed	Recommended Action	Information presented	Completed	Notes/Follow-up
*7.1 Staff Accident Report - October	MW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to request additional information from HR and report at Nov meeting.		<input checked="" type="checkbox"/>	HR noted, no further information available.
*7.2 Inspection Schedule	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to share an inspection schedule link with CMT members.		<input checked="" type="checkbox"/>	Please email safety@flamingcollege.ca noting the inspection zone/month that you volunteering to complete and Marriah will update the file.
*7.3 HHL Inspections	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to send CMT links to HHL Location Document and inspection checklist templates, including checklists created by CG.		<input checked="" type="checkbox"/>	Inspection template created and inspection created Jan 2022. Inspection released, added and assigned to SBR and BS for inspection zone C2 – Café inspection – March 2022
	MW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to create HHL Inspection Zone that denotes inspection process.		<input checked="" type="checkbox"/>	
						<input checked="" type="checkbox"/>	
7.4 Focus/Initiative 2021-2022	CMT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CMT discussed Mental Health as a potential Focus. EK, MP, KE, SB, and MW to connect and discuss further with OHSA and regulations lens.	Also, to discuss communication strategies for this focus/Initiative	<input type="checkbox"/>	EK to take off-line, draft JHSC Recommendation in collaboration with other campus JHSCs: Mandatory H&S Standing Item for all Department/School meeting agendas. MW sent existing JHSC recommendation template to EK.

	Source/Action required by:	IRS	Work order Needed	Recommended Action	Information presented	Completed	Notes/Follow-up
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	MW to send General COVID-19 SWP link to the CMT.		<input checked="" type="checkbox"/>	
*7.5 JHSC Certification	CMT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Member to send requests for JHSC certification to safety@flemingcollege.ca		<input checked="" type="checkbox"/>	
*7.6 Inspection Schedule	CMT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	MW to update Inspection schedule, as determined at the December meeting and post to H&S website.		<input checked="" type="checkbox"/>	
*7.7 TOR Review – Standing Item	CMT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	MB and worker co-chairs to complete proposed edits to TOR.		<input checked="" type="checkbox"/>	Convene JJHSC in Jan 2022 for review and vote.
*7.8 COVID-19 Communications	CMT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CMT to disperse communications received to their departments/schools. Any communication suggestions/doodle polls to be added to folder in the JHSC SharePoint.		<input checked="" type="checkbox"/>	