

M I N U T E S

Sutherland H&S Committee				Minutes and Agenda are located on the H&S Website	
Co-Chairs					
P	Elane Kalavrias (EK) Co-Chair	C	Mike Peart (MP) Co-Chair		
	Members		Resources		
R	David Vasey (DV)	P	Kim English (KE) R*		
P	Joanne Tully (JT)	P	Shannon Beaudoin (SB) R*		
P	Heather Cuthbert (HC)				
R	Mary Walke (MWA)				
R	Tina Benincasa (TB)				
P	Mary MacLeod (MM)				
P	Cheryl Wardell (CW)				
P	Sue Brown (SBR)				
P	Bianca Sclippa (BS)				
P	Candace Gainer (CG)			Marriah Wickert (MW) – Minutes	
C-Chair		P-Present		R-Regrets	
				G-Guest	
				R*-Resource	
At Fleming College, we: <ul style="list-style-type: none">- Put student learning first- Value people and community- Commit to our environment- Waste nothing – not time, talent or resources- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence					
Upcoming Meetings		February 24, 2022		March 24, 2022	
		April 28, 2022			
		May 26, 2022		June 23, 2022	

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	Call to Order Meeting called to order by Co-Chair Kalavrias.	Quorum was met and those in attendance were welcomed.	
2.	Approval of Agenda Motion 1:	It was moved by SBR and seconded by CW that the agenda be approved.	

3.	Approval of Minutes Motion 2:	It was moved by HC and seconded by JT that the minutes from the December meeting be approved.	
4.	Accident Reports 5.1 Student Accident Reports: 5.2 Staff Accident Reports: 5.3 Near Miss Reports:	Student – 3 Staff – 1 Staff – 1	MW to add this to February agenda.
5.	Inspection Reports 5.1 Zone B Inspection – Level 3 5.2 Zone C Inspection – Level 0&1	Inspection completed. Inspection to be released.	MM/DV EK/HC to schedule time to complete.
6.	New Business 6.1 General COVID-19 Update 6.2 General JHSC Roundtable	CMT discussed general COVID-19 related questions. CMT discussed COVID-19 SWP updates, COVID-19 communications, physical distancing and return to on-campus work. CMT discussed general JHSC items. CMT discussed Webex – JHSC space.	CW noted that a revision date on the return to campus toolkit would be helpful. KE noted that revision date has been added and when there is an addition that is pertinent it is flagged as “NEW”. HC suggested subscription option for toolkit. KE working on draft communication for return to campus, to be sent out Jan 31, 2022. CMT discussed that coming to campus, picking up mail/One Card, walking through the campus to get reacquainted and prepare for return to campus. Resilient Me - free training session about anxieties and psychosocial posted on the JHSC affinity page. EK available to assist if there are questions.
7.	Work in Progress	7.4 Focus/Initiative 2021-2022 - JHSC Recommendation: Mandatory H&S Standing Item for all Department/School meeting agendas.	EK to follow-up with MW regarding draft recommendation.
8.	Next Meeting	February 24, 2022	

	Adjournment of Meeting	Motion to adjourn meeting at 9:50am, moved by SBR and seconded by HC.	
--	-------------------------------	---	--

Mike Peart

Mike Peart,
Co-Chair, Management

February 23, 2022

Date

Elane Kalavrias

Elane Kalavrias
Co-Chair, Workers

February 23rd 2022

Date