

## AGENDA

Sunday, March 21, 2022

Frost Campus, WebEx Meeting

Meeting Chair: Heather Broadbent

### 1 Meeting Called to Order

1.1 Quorum Confirmed

1.2 Adoption of Agenda

1.3 Review of Minutes and Approval – Jan/Feb

### 2 Report Review

2.1 Accident Report ☐Yes ☒No

2.1.1 Review of lists

2.1.2 Review of Near Miss

2.2 [Inspection Report](#) ☒Yes ☐No

### 3 New Business

3.1 COVID-19 Update

Explanation of Item

Presenter

KE

### 4 Outstanding Items \*\*\*starred items will not be discussed unless requested \*\*\*\*

Item Topic	Discussion	Action By/Decision	Completed
4.1 Inspection Schedule*	HEO is now under school of T&T, inspection of physical space to remain in Frost inspections.	Any hazards noted in the space would be dispatched to T&T manager for review and follow-up action.	<input checked="" type="checkbox"/>
4.2 JHSC Membership*	CMT discussed Local 351 membership interest.	HB to connect with Local 351 Union regarding membership interest and availability.	<input checked="" type="checkbox"/>

Item Topic	Discussion	Action By/Decision	Completed
4.3 H&S Concerns, Reporting and IRS*	H&S to create an IRS – Roles and Responsibility flowchart on H&S website		<input checked="" type="checkbox"/>
4.4 CAWT Lab Building – Fire Safety*	TH is reviewing deficiencies.	RT to follow-up and present confirmation received from P.Eng to employee who originally flagged concern.	<input checked="" type="checkbox"/>
4.5 Focus/Initiative 2021-2022*	CMT discussed Chemical Handling/Management as potential Focus/Initiative  Corporate Health and Safety Manual for Field Activities Related to Frost Campus	H&S continuing to review and add resources to website.  HB and MPA to meet with KE and MW to kick off this initiative	<input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>
4.6 TOR	CMT discussed TOR review.	MB to review edits. MB to help with edits and distribute for larger discussion and approval at later date.	<input type="checkbox"/>
4.7 Smoking area outside the library*	Complaint received regarding the smoking area being too close to the building	Asked to send follow up information to security general email.	<input checked="" type="checkbox"/>
4.8 Garbage Pickup*	Update regarding garbage pickup in parking lots		<input checked="" type="checkbox"/>