

## M I N U T E S

Frost H&S Committee				Minutes and Agenda are now located on the <a href="#">H&amp;S Website</a>
Co-Chairs				
C	Heather Broadbent (HB) Co-Chair	R	Rick Teasdale (RT) Co-Chair	
	Members		Resources	
R	Talbot Hurren (TH)	P	Kim English (KE) R*	
P	Marikka Williams (MLW)	R	Shannon Beaudoin (SB) R*	
R	Michael Benedict (MB)			
R	Marc Patenaude (MPA)			
R	Brendan Molloy (BM)			
P	Jennifer Andersen (JA)			
				Marriah Wickert (MW) – Minutes
C-Chair		P-Present		R-Regrets
				G-Guest
				R*-Resource
At Fleming College, we: <ul style="list-style-type: none"><li>- Put student learning first</li><li>- Value people and community</li><li>- Commit to our environment</li><li>- Waste nothing – not time, talent or resources</li><li>- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence</li></ul>				
Upcoming Meetings		February 14, 2022		March 21, 2022
		May 16, 2022		April 18, 2022
		June 20, 2022		

Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	<b>Call to Order</b> Meeting called to order by co-chair HB at 10:32 am	Quorum was met and those in attendance were welcomed.	
2.	<b>Approval of Agenda Motion 1:</b>	It was moved by MLW and seconded by HB that the agenda be approved.	

3.	<b>Approval of Minutes Motion 2:</b>	November and December minutes to be reviewed/signed by co-chairs.	
4.	<b>Accident Reports:</b> 4.1 Student Accident Reports:  4.2 Staff Accident Reports:	Student – 0  Staff – 0	
5.	<b>Inspection Reports:</b>  5.1 Inspection Schedule	Inspection volunteers needed for 2022 remaining inspections	
6.0	<b>New Business:</b>  6.1 General COVID-19 Updates          6.2 Garbage Pickup	CMT discussed general COVID-19 updates including delayed start for on-campus activities, masking, rapid tests, and PPE.          CMT discussed pickup of outdoor garbage.	MLW asked about general COVID-19 FAQs and KE noted the Return to Campus toolkit is the single source for employees and students. If there are concerns/questions being asked that are not addressed in the toolkit, CMT advised to send details to <a href="mailto:safety@flemingcollege.ca">safety@flemingcollege.ca</a>  KN95 kits will be ready for employees to retrieve by the end of the week. Medical officer of health continues to recommend that the best mask is one that fits, tightly fitted mask with 3 layers. KE noted that procedural masks are now required at Frost campus as a baseline masking expectation.  RT to give update at Feb meeting.
7.0	<b>Previous Agenda Items:</b>  7.4 CAWT Lab Building – Fire Safety       7.5 Smoking area outside library exit	KE update status in RT absence       CMT discussed further concerns and potential relocation of the smoking area.	KE advised she believed RT has followed up with employee who originally flagged concern and provided requested information.  RT to give further update at Feb meeting.  Additionally, KE noted that there are approved enhancements coming to that space.  KE to take offline and discuss smoking location further with

	7.6 Focus/Initiative 2021-2022	Corporate Health and Safety Manual for Field Activities Related to Frost Campus	PRD/Security team.  RT to give further update at Feb meeting.  HB and MPA working on collating information to create draft in the near future.
<b>8.0</b>	<b>Next Meeting</b>	February 14, 2022	
	<b>Adjournment of Meeting</b>	Motion to adjourn at 11:02am by HB and seconded by MLW.	

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**Rick Teasdale**  
*Co-Chair, Management*

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**Heather Broadbent**  
*Co-Chair, Workers*

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**Date**

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**Date**