

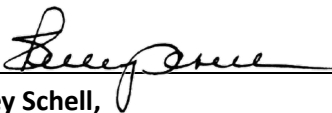
## MINUTES

Haliburton H&S Committee					Minutes and Agenda are located on the <a href="#">H&amp;S Website</a>	
Co-Chairs						
C	Erin Lynch (EL) Co-Chair	P	Shelley Schell (SS) Co-Chair			
	Members		Resources			
P	Jennifer Bain (JB)	P	Kim English (KE) R*			
P	Barb Winn (BW)					
P	Rick Teasdale (RT)					
P	McKenzie Jenkins (MJ)					
-	Jillian Diezel (JD) – on leave					
				Marriah Wickert (MW) – Minutes		
C-Chair		P-Present		R-Regrets	G-Guest	R*-Resource
At Fleming College, we: <ul style="list-style-type: none"><li>- Put student learning first</li><li>- Value people and community</li><li>- Commit to our environment</li><li>- Waste nothing – not time, talent or resources</li><li>- Take inspiration from Sir Sandford Fleming: innovate with vision, then implement with excellence</li></ul>						
Upcoming Meetings		March 31, 2022		May 26, 2022	July 28, 2022	
		Sept 29, 2022		Nov 24, 2022		

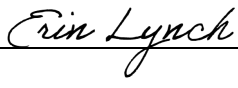
Item #	Agenda Topic - Discussion	Decision	Follow-up/Status
1.	<b>Call to Order</b> Meeting called to order by Co-Chair Lynch at 1:00pm.	Quorum was met and those in attendance were welcomed.	EL welcomed MJ to CMT as H&S rep for Haliburton CREW during Jillian Diezel's LOA.
2.	<b>Approval of Agenda Motion 1:</b>	It was moved by SS and seconded by BW that the agenda be approved as amended.	
3.	<b>Approval of Minutes Motion 2:</b>	It was moved by SS and seconded by RT that the October minutes be approved.	



	6.3 Biohazardous Waste/Sharps	<p>The CMT discussed first aid supplies needed for start-up activities.</p> <p>The CMT discussed accident/incident reporting.</p> <p>The CMT discussed sharp containers.</p>	<p>EL/SS to send immediate supply needs list to KE so RT can deliver to campus. EL to purchase specialized supplies from local drug store using visa and request accounting codes for charge back.</p> <p>MW sent containers for studio spaces to Haliburton, RT to follow-up. EL asked if the washroom should contain a container? KE confirmed yes and MW to send wall mounting container to Haliburton.</p> <p>SS request H&amp;S audit of campus. KE along with Supervisor, Security and Emergency Services to attend campus</p>
	6.4 Overhead Lights	<p>The CMT discussed hazardous waste process.</p> <p>The CMT discussed overhead light socket concern and next steps.</p>	<p>EL to review program storage area and designate a spot for used items that will be disposed via hazmat pickup. KE reminded that SDS contains important storage details. RT to install racking and spill kit in PRD area for disposal of approved inventoried waste only.</p> <p>RT noted that the ballasts in the lights need to be replaced and PRD is working to get contractors in now. SS asked about an interim mitigation measure until resolved. RT to identify if there are any loose ballasts. KE and RT to take offline and seek solution. Item to remain as standing item on agenda.</p>
	6.5 Naloxone	CMT discussed Naloxone kits.	No kits on campus and if there is an emergency situation call 911.
<b>7.0</b>	<b>Work in Progress</b>		
<b>8.0</b>	<b>Next Meeting</b>	March 31, 2021	
	<b>Adjournment of Meeting</b>	Motion to adjourn meeting moved by JB and seconded by SS.	

  
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**Shelley Schell,**  
*Co-Chair, Management*

March 21, 2022  
**Date**

  
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**Erin Lynch,**  
*Co-Chair, Workers*

March 28, 2022  
**Date**