

MINUTES

| Sutherland H&S Committee | | | | |
|--|-------------------------------|-------------------------------|-------------------------------|----------------------------------|
| <u>Worker Members</u> | | <u>Management Members</u> | | <u>Resources</u> |
| C | Elane Kalavrias (EK) Co-Chair | P | Mike Peart (MP) Co-Chair | Kim English (KE) R* |
| P | Joanne Tully (JT) | P | Bianca Scippa (BA) | Shannon Beaudoin (SB) R* |
| P | Candace Gainer (CG) | P | Mary MacLeod (MM) | |
| P | David Vasey (DV) | | | Marriah Wickert (MW) – Secretary |
| P | Heather Cuthbert (HC) | | | |
| R | Cheryl Wardell (CW) | | | |
| P | Susan Brown (SBR) | | | |
| Minutes and Agenda are located on the H&S Website | | | | |
| C-Chair | P-Present | R-Regrets | G-Guest | R*-Resource |
| At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world. Our Values: <ul style="list-style-type: none"> ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability | | | | |
| Upcoming Meetings | April 28, 2022 | May 26, 2022 | June 23, 2022 | Click or tap to enter a date. |
| | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap to enter a date. | Click or tap to enter a date. |

| Item # | Agenda Topic | Discussion | Action By/Decision |
|--------|--|--|--|
| 1. | Meeting Called to Order | By EK at: 09:01am Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No | EK noted 3.2 H&S Policy 4.4.2 for Review has been added to agenda |
| 1.1 | Adoption of Agenda | CMT discussed adoption of agenda as meeting guide. | It was moved by HC and seconded by BS that the agenda be approved as amended. |
| 1.2 | Approval of Minutes | February 2022 minutes. | It was moved by SBR and seconded by DV that the minutes be approved. |
| 2. | Regular Reports | | |
| 2.1 | Accident Reports 2.1.1 Review of Lists: | Student <input type="text" value="0"/> Staff <input type="text" value="3"/> | |
| | 2.1.2 Near Miss Reports: | All <input type="text" value="1"/> CMT discussed outcome of near miss investigation. | |
| 2.2 | Inspection Reports 2.2.1 Inspection Zone C Level 0&1 | Inspection Completed by CW/JT | |
| | 2.2.2 Zone C Inspection Level 2 | Inspection Completed by EK/HC | |
| | 2.2.3 Zone C Inspection Café and HHL | Inspection Completed by SBR/BS | CMT reminded to check classroom/lab schedules prior to booking inspection and that some inspection locations have specific PPE requirements. |
| | 2.2.4 Zone F Inspection Farm House | Inspection To Be Released, inspectors CW/EK | Inspection to be released April 1, 2022. |
| | 2.2.4 Zone D Inspection All Levels | Inspection To Be Released, inspectors DV/MP | Inspection to be released April 1, 2022. |
| 3. | New Business 3.1 General COVID-19 Update | CMT discussed easing of some COVID-19 protocols. | KE noted return to campus toolkit will help with questions JHSC members receive. |
| | 3.2 H&S Policy Review – 4.412 | CMT reviewed and discussed updates to H&S policy 4.412. | KE noted policy has been reviewed and approved by the Board of Governors. |
| 4. | Outstanding Items 4.4 Focus/Initiative 2021-2022 | CMT discussed Mandatory H&S Standing Item for all department/school meeting agendas. | EK to connect with co-chairs and attend the Frost and Haliburton JHSC meetings to request endorsement regarding recommendation. |

| Item # | Agenda Topic | Discussion | Action By/Decision |
|--------|---|--|--|
| | 4.7 TOR Review | MB and worker co-chairs to complete proposed edits to TOR. | EK noted follow-up meeting planned for April 7 th . |
| 5. | Next Meeting 5.1 Date 5.2 Adjournment of Meeting | March 24, 2022 Motion to adjourn meeting at 9:49am, moved by DV and seconded by EK. | |

Mike Peart

Mike Peart
Co-Chair, Management

April 20th 2022

Date

Elane Kalavrias

Name, Elane Kalavrias
Co-Chair, Workers

April 20th 2022

Date