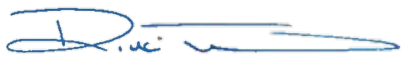


MINUTES

Haliburton H&S Committee				
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>
P	Erin Lynch (EL) Co-Chair	C	Shelley Schell (SS) Co-Chair	Kim English (KE) R*
P	Jennifer Bain (JB)	P	Rick Teasdale (RT)	Marriah Wickert (MW) – Secretary
P	Barb Winn (BW)			
Minutes and Agenda are located on the H&S Website				
C-Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world. Our Values: <ul style="list-style-type: none"> ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability 				
Upcoming Meetings	May 26, 2022	June 30, 2022	Click or tap to enter a date.	Click or tap to enter a date.
	Click or tap to enter a date.	Click or tap to enter a date.	Click or tap to enter a date.	Click or tap to enter a date.
Item #	Agenda Topic	Discussion		Action By/Decision
1.	Meeting Called to Order	By SS at: 1:00pm Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No		
1.1	JHSC Recommendation	CMT welcomed guest resource Elane Kalavrias to discuss JHSC Recommendation: Mandatory H&S Standing Item for all Department/School meeting agendas		SS put forward motioned to accept the recommendation to SMT; all in favour. SS/EL to let Elane know that all in favour was confirmed.
1.2	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.		It was moved by EL and seconded by BW that the agenda be approved.

Item #	Agenda Topic	Discussion	Action By/Decision
1.3	Approval of Minutes	January 2022 minutes.	It was moved by EL and seconded by JB that the minutes be approved.
2.	Regular Reports		
2.1	Accident Reports		
	2.1.1 Review of Lists:	Student <input type="text" value="2"/> Staff <input type="text" value="3"/>	CMT discussed pickle pot incident. Remedial action, pot to remain on low setting during warm up. Signage posted and KE asked EL to add this equipment process into lab manual.
	2.1.2 Near Miss Reports:	All <input type="text" value="0"/>	
2.2	Inspection Reports		
	2.2.1 Inspection Zone B HSAD Faculty Cabins and Grounds	Inspection In-Progress by JB/SS	April inspection zone is cabins, will combine with outstanding cabin inspection from Jan.
	2.2.2 Zone A Inspection Peel Building and Grounds	Inspection Completed by EL/RT	
	2.2.3 Zone D Inspection Main Campus	Inspection In-Progress by BW/SS	JHSC inspectors to check
	2.2.4 Haliburton CREW Inspection	Inspection In-Progress to be completed.	Jan/Feb/Mar Inspections Outstanding.
	2.2.4 Inspection Zone B HSAD Faculty Cabins and Grounds	Inspection To Be Released, inspectors JB/SS	April inspection, inspectors to use inspection #673 already released for Jan inspection.
3.	New Business		
	3.1 H&S Policy Review – 4.412	CMT reviewed and discussed updates to H&S policy 4.412.	KE noted policy has been reviewed and approved by the Board of Governors.
	3.2 COVID-19 Update	CMT discussed provincial restrictions and the ease of some COVID-19 protocols.	
	3.3 Garage Doors	Standing item: Opening doors for increased air flow.	KE confirmed doors can be open for summer school activities, ensuring appropriate use of doors for ventilation only.
	3.4 Saturday Studio Time	CMT discussed safety concerns relating to Saturday studio time.	Snow removal and working alone concern noted and SS/RT to review concern and report back. SS noted this has been escalated and follow-up to come. Weather related hazards that jeopardize safe access to campus, resolution is to cancel

Item #	Agenda Topic	Discussion	Action By/Decision
	3.5 Haliburton Cabins	CMT discussed winter maintenance and related concerns.	classes. Employee arriving on Saturdays should be wearing appropriate footwear and there are shovels and salt available to them. PRD on-call manager is available at x1234 and can review cameras if there are further concerns.
	3.6 Final Meeting	SS advised CMT of this being their last meeting before retirement.	KE noted that Cabin operation is being reviewed to ensure that how they are operated aligns with main campus.
4.	Outstanding Items		
5.	Next Meeting 5.1 Date 5.2 Adjournment of Meeting	May 26, 2022 Motion to adjourn meeting at 2:05pm, moved by RT and seconded by JB.	



Name, Rick Teasdale
Co-Chair, Management (Interim)



Name, Erin Lynch
Co-Chair, Workers

May 3, 2022

Date

May 6, 2022

Date