

MINUTES

Sutherland H&S Committee				
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>
C	Elane Kalavrias (EK) Co-Chair	P	Mike Peart (MP) Co-Chair	Kim English (KE) R*
P	Joanne Tully (JT)	P	Bianca Scippa (BA)	Shannon Beaudoin (SB) R*
P	Candace Gainer (CG)	P	Mary MacLeod (MM)	
P	David Vasey (DV)			Marriah Wickert (MW) – Secretary
R	Heather Cuthbert (HC)			
P	Cheryl Wardell (CW)			
P	Susan Brown (SBR)			
Minutes and Agenda are located on the H&S Website				
C-Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world. Our Values: <ul style="list-style-type: none"> ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability 				
Upcoming Meetings	May 26, 2022	June 23, 2022	Click or tap to enter a date.	Click or tap to enter a date.
	Click or tap to enter a date.	Click or tap to enter a date.	Click or tap to enter a date.	Click or tap to enter a date.

Item #	Agenda Topic	Discussion	Action By/Decision
1.	Meeting Called to Order	By EK at: 09:01am Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No	
1.1	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.	It was moved by SBR and seconded by JT that the agenda be approved.
1.2	Approval of Minutes	March 2022 minutes.	It was moved by JT and seconded by SBR that the minutes be approved.
2.	Regular Reports		
2.1	Accident Reports 2.1.1 Review of Lists:	Student <input type="text" value="0"/> Staff <input type="text" value="1"/>	
	2.1.2 Near Miss Reports:	All <input type="text" value="0"/> CMT discussed MLTSD Field Report.	
2.2	Inspection Reports 2.2.1 Inspection Zone F Farmhouse	Inspection Completed by CW/MP	
	2.2.2 Zone D Inspection D Wing	Inspection In-Progress by DV/MP	Inspection scheduled for May 2, 2022
	2.2.3 Zone G Inspection Grounds	Inspection To Be Released Inspectors: HC/MP	Inspection to be released May 2, 2022.
3.	New Business 3.1 TOR	CMT reviewed and discussed revised TOR.	EK to add September to 3.1 (a). Motion to approve TOR as revised was moved by DV and seconded by MP, all in favour.
	3.2 National Day of Mourning	EK gave brief presentation to CMT to commemorate Day of Mourning.	https://www.ccohs.ca/events/mourning/
	3.3 JHSC Meeting Ideas	CMT discussed H&S Quiz/Polls. CMT discussed meeting attendance incentives.	EK to connect with JT regarding fun polls for beginning of meetings. CW presented idea to include quizzes/polls across College to gain interest and raise awareness. EK to connect with marketing regarding possibility of nudge to link on H&S page. KE noted small prize for those members who have perfect meeting attendance from May 2022 until April 2023.

Item #	Agenda Topic	Discussion	Action By/Decision
			MW to send email to CMT members with link to Timetable Restriction Form, reminding CMT members associated with Local 352 to include JHSC meeting dates in special timetabling requirement request. EK to connect with CMT co-chairs to flag this.
4.	Outstanding Items		
5.	Next Meeting 5.1 Date 5.2 Adjournment of Meeting	May 26, 2022 Motion to adjourn meeting at 9:27am, moved by CW and seconded by JT.	

Mike Peart

Name, Mike Peart
Co-Chair, Management

May 17, 2022

Date

Elane Kalavrias

Name, Elane Kalavrias
Co-Chair, Workers

April 28th, 2022

Date