

Joint Health & Safety Committee

October 17, 2022

Room 230A, Webex Meeting**Frost Campus****MINUTES**

Frost H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
C	Heather Broadbent (HB) Co-Chair	VP	Rick Teasdale (RT) Co-Chair	Marriah Wickert (MW) R*	
P	Talbot Hurren (TH)	P	Jennifer Andersen (JA)		
VP	Marikka Williams (MLW)	R	Marc Patenaude (MPA)		
P	Michael Benedict (MB)				
P	Brendan Molloy (BM)			Dan Matsushita (DM) – Secretary	
Minutes and Agenda are located on the H&S Website					
C - Chair	VP- Virtual Presence	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world. Our Values: <ul style="list-style-type: none">■ Responsiveness■ Innovation■ Collaboration■ Inclusiveness■ Accountability					
Upcoming Meetings	November 21, 2022	December 19, 2022	January 16, 2023	February 13, 2023	
	March 20, 2023	April 17, 2023	May 15, 2023	June 19, 2023	

Item #	Agenda Topic	Discussion	Action By/Decision
1.	Meeting Called to Order	By HB at: 10:39am Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No	
1.1	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.	It was moved by MB and seconded by TH that the agenda be approved.

Item #	Agenda Topic	Discussion	Action By/Decision
1.2	Approval of Minutes	Sept 2022 minutes.	It was moved by MB and seconded by TH that the minutes be approved.
2.	Report Review		
2.1	Accident Reports 2.1.1 Review of Lists:	Student <input type="text" value="3"/> Staff <input type="text" value="2"/>	
	2.1.2 Near Miss Reports:	All <input type="text" value="0"/>	
2.2	Inspection Reports 2.2.1 Inspection Schedule	Inspection schedule and zones discussed.	MB to take offline and present 2022-2023 schedule proposal at November meeting.
2.3	IAQ Reports	Presented by MW and RT.	
2.4	Policy and Program Reports	CMT discussed involvement with review of health and safety policies.	As per TOR, CMT to review policy or program component relating to H&S, prior to each future meeting.
3.	New Business		
3.1	Inspection Schedule	CMT discussed inspection zones and schedule.	MB to review and revise inspection zones. Proposed schedule to be presented at November meeting.
3.2	COVID-19 Update	CMT discussed COVID-19 updates and available resources.	
3.3	June Minutes	Outstanding minutes.	HB to complete June minutes for November meeting.
3.4	JHSC Objectives	CMT discussed how to meet IRS objectives.	Proposal to utilize green boards to communicate health and safety information more effectively. MW and DM to put up hazard reporting QR code stickers. TH suggested using television screens to share information.
3.5	JHSC Training	CMT discussed JHSC training and interests.	DM to track training, including JHSC certification, throughout year.
4.	Outstanding Items		
4.1	Smoking Areas	CMT discussed smoking area update.	TH noted that one smoking area was removed.
5.	Next Meeting		
5.1	Date	November 21, 2022	

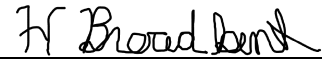
Item #	Agenda Topic	Discussion	Action By/Decision
5.2	Adjournment of Meeting	Motion to adjourn meeting at 11:40am, moved by HB and seconded by TH.	



Rick Teasdale
Co-Chair, Management

Click or tap to enter a date.
October 25, 2022

Date



Heather Broadbent
Co-Chair, Workers

Click or tap to enter a date.
Oct 31, 2022

Date