

## MINUTES

Frost H&S Committee				
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>
C	Heather Broadbent (HB) Co-Chair	P	Rick Teasdale (RT) Co-Chair	Kim English (KE) R*
R	Talbot Hurren (TH)	R	Jennifer Andersen (JA)	Shannon Beaudoin (SB) R*
P	Marikka Williams (MLW)	P	Marc Patenaude (MPA)	
P	Michael Benedict (MB)			Marriah Wickert (MW) – Secretary
R	Brendan Molloy (BM)			
Minutes and Agenda are located on the <a href="#">H&amp;S Website</a>				
C-Chair	P-Present	R-Regrets	G-Guest	R*-Resource
<b>At Fleming College</b>  <b>Our Vision:</b>  Creating prosperity and transforming communities through education and innovation.  <b>Our Mission</b> is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world.  <b>Our Values:</b> <ul style="list-style-type: none"> <li>■ Responsiveness</li> <li>■ Innovation</li> <li>■ Collaboration</li> <li>■ Inclusiveness</li> <li>■ Accountability</li> </ul>				
Upcoming Meetings	September 1, 2022	Click or tap to enter a date.	Click or tap to enter a date.	Click or tap to enter a date.
	Click or tap to enter a date.	Click or tap to enter a date.	Click or tap to enter a date.	Click or tap to enter a date.

Item #	Agenda Topic	Discussion	Action By/Decision
1.	<b>Meeting Called to Order</b>	By HB at: 10:32am Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No	
1.1	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.	It was moved by RT and seconded by MLW that the agenda be approved.
1.2	Approval of Minutes	Apr and May 2022 minutes.	It was moved by MLW and seconded by RT that the minutes be approved.

Item #	Agenda Topic	Discussion	Action By/Decision
<b>2.</b>	<b>Regular Reports</b>		
<b>2.1</b>	<b>Accident Reports</b>		
	2.1.1 Review of Lists:	Student <input type="text" value="1"/> Staff <input type="text" value="4"/>	
	2.1.2 Near Miss Reports:	All <input type="text" value="0"/>	
<b>2.2</b>	<b>Inspection Reports</b>		
	2.2.3 Zone F Inspection	Grounds and out-buildings.	
<b>3.</b>	<b>New Business</b>		
	3.1 Smoking area outside the Library	HB flagged continued complaints regarding smoking area.	KE noted complaints should be submitted through proper channels. Suggested an onsite review shortly and review considerations. With support from PRD should have a new location over the next few months. HB noted the issue had be ongoing for over 8 years and involved over 10 direct managers.
	3.2 Accessible space	KE to review space to support an accommodation for a student	KE to meet with PRD, counselling and AES team over the summer
<b>4.</b>	<b>Outstanding Items</b>		
	4.1 Any missed areas for inspection		MB and JA to complete upcoming inspection of any missed areas
<b>5.</b>	<b>Next Meeting</b>		
<b>5.1</b>	Date	September 1, 2022	
<b>5.2</b>	Adjournment of Meeting	Motion to adjourn meeting at 10:52am, moved by MLW and seconded by HB.	



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**Name, Rick Teasdale**  
*Co-Chair, Management*

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 June 2022

**Date**

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**Name, Heather Broadbent**  
*Co-Chair, Workers*

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**Date**