

## M I N U T E S

| Frost H&S Committee  |                                 |                           |                             |                                 |
|--|---------------------------------|---------------------------|-----------------------------|---------------------------------|
| <u>Worker Members</u>  |                                 | <u>Management Members</u> |                             | <u>Resources</u>                |
| P  | Heather Broadbent (HB) Co-Chair | C                         | Rick Teasdale (RT) Co-Chair | Marriah Wickert (MW) R*         |
| R  | Talbot Hurren (TH)              | R                         | Jennifer Andersen (JA)      | Shannon Beaudoin (SB) R*        |
| VP   | Marikka Williams MLW)           | P                         | Marc Patenaude (MPA)        |                                 |
| P  | Michael Benedict (MB)           |                           |                             |                                 |
| VP   | Brendan Molloy                  |                           |                             |                                 |
|  |                                 |                           |                             |                                 |
|  |                                 |                           |                             | Dan Matsushita (DM) – Secretary |
| Minutes and Agenda are located on the <a href="#">H&amp;S Website</a>  |                                 |                           |                             |                                 |
| VP- Virtual Presence   | P-Present                       | R-Regrets                 | G-Guest                     | R*-Resource                     |
| <b>At Fleming College</b><br><br><b>Our Vision:</b><br><br>Creating prosperity and transforming communities through education and innovation.<br><br><b>Our Mission</b> is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world.<br><br><b>Our Values:</b> <ul style="list-style-type: none"> <li>■ Responsiveness</li> <li>■ Innovation</li> <li>■ Collaboration</li> <li>■ Inclusiveness</li> <li>■ Accountability</li> </ul> |                                 |                           |                             |                                 |
| Upcoming Meetings  | December 19, 2022               | January 16, 2023          | February 13, 2023           | March 20, 2023                  |
|  | April 17, 2023                  | May 15, 2023              | June 19, 2023               |                                 |

| Item # | Agenda Topic                   | Discussion        | Action By/Decision |
|--------|--------------------------------|-------------------|--------------------|
| 1.     | <b>Meeting Called to Order</b> | By RT at: 10:34am |                    |

| Item # | Agenda Topic                      | Discussion  | Action By/Decision  |
|--------|-----------------------------------|---|---|
| 1.1    | WSPS Presentation                 | Reviewed roles, responsibilities, and purpose of CMT.                       | <p>It was moved by RT and seconded by HB that the agenda be approved.</p> <p>It was moved by RT and seconded by MB that the minutes be approved.</p>            |
| 1.2    | Quorum Confirmed                  | Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No   |   |
| 1.3    | Adoption of Agenda                | CMT discussed adoption of agenda as meeting guide.                          |   |
| 1.4    | Approval of Minutes               | October 2022 minutes.   |   |
| 2.     | <b>Regular Reports</b>            |   | <p>HB and RT to complete November inspection prior to end of month.</p> <p>CMT to consult with security and faculty to discuss further at December meeting.</p> |
| 2.1    | <b>Accident Reports</b>           |   |   |
|        | 2.1.1 Review of Lists:            | Student <input type="text" value="1"/> Staff <input type="text" value="0"/> |   |
|        | 2.1.2 Near Miss Reports:          | All <input type="text" value="0"/>  |   |
| 2.2    | <b>Inspection Reports</b>         |   |   |
|        | 2.2.1 Inspection Deficiencies     | CMT discussed inspection deficiencies.                                      |   |
| 2.3    | <b>IAQ Reports</b>                | None.   |   |
| 2.4    | <b>Policy and Program Reports</b> | CMT discussed 4-407 Firearms and Weapons policy.                            |   |
| 3.     | <b>New Business</b>               |   |   |
| 3.1    | <b>GoVaxx Bus</b>                 | DM updated CMT on GoVaxx buses scheduled at Sutherland and Frost campuses.  | GoVaxx bus will attend Frost campus on Nov 29 <sup>th</sup> . Email and social media communications actioned.   |
| 3.2    | <b>Safety Concern Stickers</b>    | DM updated CMT on Safety Concern stickers.                                  | DM to post stickers around campus.  |
| 3.3    | <b>ACM Reassessment</b>           | CMT discussed ACM reassessment.   | MW advised ACM reassessment has been scheduled.   |

| Item # | Agenda Topic                            | Discussion  | Action By/Decision   |
|--------|---|---|--|
| 3.4    | <b>Heavy Equipment H&amp;S Concerns</b> | CMT discussed CO monitors and exhaust system in HE.                   | RT advised that Arb, Drilling, and HE buildings will be inspected to review systems. |
| 3.5    | <b>CAWT Fire Suppression System</b>     | CMT discussed fire suppression system in CAWT.                        | RT advised that suppression system is in place.                                      |
| 4.     | <b>Outstanding Items</b>                |   |  |
| 4.1    | <b>Inspection Schedule</b>              | CMT discussed inspection schedule and zone adjustments.               | DM to assign revised schedule and distribute to CMT prior to December.               |
| 4.2    | <b>June Minutes</b>                     | CMT discussed outstanding minutes.                                    | DM to complete prior to December.  |
| 5.     | <b>Next Meeting</b>                     |   |  |
| 5.1    | Date                                    | December 19, 2022   |  |
| 5.2    | Adjournment of Meeting                  | Motion to adjourn meeting at 11:45am, moved by RT and seconded by HB. |  |



**Rick Teasdale**  
Co-Chair, Management

Click or tap to enter a date.  
November 24, 2022

**Date**



**Heather Broadbent**  
Co-Chair, Workers

Click or tap to enter a date.  
Dec 19/2022

**Date**