

M I N U T E S

Sutherland H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
VP	Elane Kalavrias (EK) Co-Chair	C	Mike Peart (MP) Co-Chair	Marriah Wickert (MW) R*	
VP	Joanne Tully (JT)	P	Bianca Sclippa (BS)	Shannon Beaudoin (SB) R*	
P	Candace Gainer (CG)	VP	Mary MacLeod (MM)	Bryden Erdmann (BE) G	
P	David Vasey (DV)				
P	Heather Cuthbert (HC)				
P	Cheryl Wardell (CW)				
VP	Susan Brown (SBR)			Dan Matsushita (DM) – Secretary	
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College					
Our Vision:					
Creating prosperity and transforming communities through education and innovation.					
Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world.					
Our Values:					
<div>■ Responsiveness</div> <div>■ Innovation</div> <div>■ Collaboration</div> <div>■ Inclusiveness</div> <div>■ Accountability</div>					
Upcoming Meetings	December 15, 2022	January 26, 2023	February 23, 2023	March 23, 2023	
	April 27, 2023	May 25, 2023	June 22, 2023		

Item #	Agenda Topic	Discussion	Action By/Decision
1.	Meeting Called to Order	By MP at: 09:01am Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No	

Item #	Agenda Topic	Discussion	Action By/Decision
1.1	Guest Presentation – Bryden Erdmann, Manager, Security & Emergency Preparedness	Discussion on emergency preparedness drills, ensured compliance with the Ministry of the Solicitor General, and incoming records management system. MM requested clarification on when to contact 911 or security's emergency extension.	BE advised that 911 should be contacted first in the event of an emergency, followed by immediately updating security at x4444. EK added that dialing 911 from a college landline shares the location with dispatch, and therefore college landlines should not be moved.
1.2	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.	It was moved by SBR and seconded by EK that the agenda be approved.
	Approval of Minutes	Sept 2022 minutes.	It was moved by HC and seconded by CG that the minutes be approved.
2.	Regular Reports		
2.1	Accident Reports 2.1.1 Review of Lists:	Student <input type="text" value="4"/> Staff <input type="text" value="2"/>	
	2.1.2 Near Miss Reports:	All <input type="text" value="2"/> CMT discussed Near Miss.	MP confirmed near miss happened outside KUBE. Preventative work is ongoing.
2.2	Inspection Reports		
	2.2.1 Zone A Inspection A Wing	Inspection Completed by MP/EK.	Inspection completed.
	2.2.2 Zone B Inspection B Wing	Inspection In-Progress. Inspectors MM/CG.	Inspection to be completed.
	2.2.3 Zone L Inspection High Hazard Labs	Inspection to be released. Inspectors MP/DV.	To be released December 1st, 2022.
2.3	IAQ Reports	None to review.	
2.4	Policy and Program Reports	CMT reviewed 4-407 Firearms and Weapons policy.	

Item #	Agenda Topic	Discussion	Action By/Decision
3.	New Business		
3.1	Portable Blade Air Filters	CMT discussed Blade Air HEPA Air Purifiers.	MW and EK advised it is a personal decision to use or not use Blade Air purifiers in college spaces. MW advised that air exchange is achieved within 10 minutes of being turned on. Blade Air purifiers are a beneficial addition.
3.2	GoVaxx Bus	DM updated CMT on GoVaxx buses scheduled at Sutherland and Frost campuses.	GoVaxx bus was at Sutherland campus on Nov 21 st and will attend Frost campus on Nov 29 th . Email and social media communications actioned.
3.3	Safety Concern Stickers	DM updated CMT on Safety Concern stickers.	DM advised that stickers have been posted around Frost and Sutherland campuses.
3.4	COVID-19 Update	CMT discussed COVID-19 updates and feedback from college community.	EK advised that the college community should continue to refer to the COVID-19 Toolkit and Health & Safety website for information. MW and EK advised that the college continues to follow advice and guidelines from Peterborough Public Health.
4.	Outstanding Items		
4.1	Inspection Schedule	CMT reviewed inspection schedule.	Inspection schedule complete.
4.2	June Minutes	Outstanding minutes.	EK and MW to complete June minutes.
5.	Next Meeting		
5.1	Date	December 15, 2022	
5.2	Adjournment of Meeting	Motion to adjourn meeting at 10:15am, moved by BS and seconded by HC.	

Mike Peart
Co-Chair, Management

Click or tap to enter a date.

Date

Elane Kalavrias

Elane Kalavrias
Co-Chair, Workers

Click or tap to enter a date.

Nov 29th 2022

Date