



## AGENDA

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September 28<sup>th</sup>, 2023

1:00p.m. – 2:30p.m.

[WebEx Meeting](#)

Meeting Chair: Tom Oliver

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### 1.0 Meeting Called to Order

1.1 Quorum Confirmed

1.2 Adoption of Agenda

1.3 Review of Minutes and Approval – [April Minutes](#)

### 2.0 Report Review

2.1 [Accident Report](#)  Yes  No

2.1.1 Review of lists

2.1.2 Review of Near Miss

2.2 Inspection Report  Yes  No

2.3 [IAQ Reports](#)  Yes  No

2.4 H&S Program Review  Yes  No

### 3.0 New Business

	Item	Explanation of Item	Presenter
3.1	<a href="#">TOR Review</a>	CMT to review Terms of References.	TO
3.2	Inspection Schedule	CMT to discuss inspection schedule for 2023-2024.	DM
3.3	<a href="#">MLITSD Initiatives</a>	CMT to discuss MLITSD workplace compliance initiatives for 2023-2024.	MW

### 4.0 Outstanding Items

	Item	Explanation of Item	Completed
4.1	Ventilation in Photo Lab	MW and EL to take offline and coordinate next steps to fix ventilation over the summer.	<input type="checkbox"/>
4.2	Coke Storage Building	Building to be reviewed over the summer by Facilities team.	<input type="checkbox"/>
4.3	Flameworking and Ventilation in Glass Studio	CMT discussed ventilation concerns in the glass studio and related smells.	<input type="checkbox"/>