

Joint Health & Safety Committee

October 12, 2023

WebEx Meeting

Sutherland Campus



MINUTES

Sutherland H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>			<u>Resources</u>
R	Elane Kalavrias (EK) Co-Chair	C	Bianca Sclipa (BS) Co-Chair		Shannon Beaudoin (SB) R*
VP	Candace Gainer (CG)	VP	Mary MacLeod (MM)		
VP	David Vasey (DV)	R	Molly Westland (MWE)		
VP	Cheryl Wardell (CW)				
VP	Heather Cuthbert (HC)				
R	Susan Brown (SBR)				
R	Joanne Tully				Dan Matsushita (DM) – Secretary
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College					
Our Vision:					
Creating prosperity and transforming communities through education and innovation.					
Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world.					
Our Values:					
<ul style="list-style-type: none"> ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability 					
Upcoming Meetings	November 9, 2023	December 14, 2023	January 11, 2024	February 8, 2024	
March 14, 2024	April 11, 2024	May 9, 2024	June 13, 2024		



Item	Agenda Topic	Discussion	Action By/Decision
1.0	Meeting Called to Order	By BS at: 09:02a.m.	
1.1	Quorum Confirmed	Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No	
1.2	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.	It was moved by HC and seconded by CG that the agenda be approved.
1.3	Review of Minutes and Approval	September 2023 minutes.	It was moved by HC and seconded by DV that the minutes be approved.
2.0	Regular Reports		
2.1	Accident Reports		
	2.1.1 Review of lists	Student <input type="text" value="0"/> Staff <input type="text" value="1"/>	
	2.1.2 Review of Near Miss	All <input type="text" value="0"/>	
2.2	Inspection Reports		
	2.2.1 Zone A – A Wing	Inspection partners HC/BS.	Inspection in progress.
	2.2.2 Zone B2 – B Wing Level 2	Inspection partners SBR/ MWE.	Inspection in progress.
2.3	IAQ Reports	None to review.	
2.4	H&S Program Review	DM updated CMT on the progress of the contractor safety management program.	
3.0	New Business		
3.1	Fire Safety	DM informed CMT of recent incidences on campus regarding fire safety.	

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3.2	Guests at JHSC Meetings	CMT discussed having guests at upcoming meetings. BS moved that the Manager, College Facilities & Projects attend the November JHSC meeting.	Motion passed. DM to send November meeting invitation to Manager, College Facilities & Projects.
3.3	Building Renovations	DM updated the CMT on building renovations on campus.	
4.0	Outstanding Items		
4.1	TOR Review	CMT to review Terms of Reference once signed.	
4.2	Forest Fires and Air Quality	MM explained to CMT that there was a concern of outdoor air quality raised in June 2023.	
5.0	Next Meeting	November 9, 2023	
5.1	Date	Motion to adjourn meeting at 10:16a.m., moved by BS and	
5.2	Adjournment of Meeting	seconded by HC.	

Bianca Schippa
Co-Chair, Management

Click or tap to enter a date.

Date

Elane Kalavrias
Co-Chair, Workers

Click or tap to enter a date.
October 9th 2023

Date