

AGENDA

December 18th, 2023
10:30a.m. – 12:00p.m.
253A / [WebEx Meeting](#)
Meeting Chair: Jennifer Andersen

1.0 Meeting Called to Order

- 1.1 Quorum Confirmed
- 1.2 Adoption of Agenda
- 1.3 Review of Minutes and Approval – [November Minutes](#)

2.0 Report Review

- 2.1 [Accident Report](#) ☒ Yes ☐ No
 - 2.1.1 Review of lists
 - 2.1.2 Review of Near Miss
- 2.2 Inspection Report ☒ Yes ☐ No
- 2.3 IAQ Reports ☒ Yes ☐ No
- 2.4 [H&S Program Review](#) ☒ Yes ☐ No

3.0 New Business

	Item	Explanation of Item	Presenter
3.1	Inspection Bag Location	CMT to discuss new inspection bag storage location.	DM
3.2	Vaccine Clinic	CMT to discuss vaccine clinic held on December 5 th , 2023.	DM/MW

4.0 Outstanding Items

	Item	Explanation of Item	Completed
4.1	Fume Hood Update	CMT to discuss updates related to fume hood incident.	<input type="checkbox"/>
4.2	Tube Heaters	CMT to discuss updates related to tube heaters.	<input type="checkbox"/>