

## AGENDA

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September 26<sup>th</sup>, 2023

1:00p.m. – 2:30p.m.

[Teams Meeting](#)

Meeting Chair: Erin Lynch

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### 1.0 Meeting Called to Order

1.1 Quorum Confirmed

1.2 Adoption of Agenda

1.3 Review of Minutes and Approval – [June Minutes](#)

### 2.0 Report Review

2.1 [Accident Report](#)  Yes  No

2.1.1 Review of lists

2.1.2 Review of Near Miss

2.2 Inspection Report  Yes  No

2.3 IAQ Reports  Yes  No

2.4 [Policy and Procedure Review](#)  Yes  No

### 3.0 New Business

	Item	Explanation of Item	Presenter
3.1	TOR Review	CMT to review <a href="#">Terms of Reference</a> .	EL
3.2	Inspection Schedule	CMT to discuss and establish 2024-2025 inspection schedule.	EL
3.3	JHSC Secretariate Responsibilities	CMT to discuss responsibility coverage while H&S Coordinator position vacancy.	MW
3.4	Access Protocols	Protocols for unlocking/locking classroom and studio doors.	EL

### 4.0 Outstanding Items

	Item	Explanation of Item	Completed
			<input type="checkbox"/>
			<input type="checkbox"/>