



MINUTES

Sutherland H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
VP	Elane Kalavrias (EK) Co-Chair	C	Bianca Sclipa (BS) Co-Chair	VP	Marriah Wickert (MW) R*
VP	Heather Cuthbert (HC)	R	Mary MacLeod (MM)		
VP	Candace Gainer (CG)	VP	Randy Prentice (RP)		
VP	Cheryl Wardell (CW)	R	Marc Patenaude (MPA)		
R	David Vasey (DV)				
VP	Joanne Tully (JT)				
R	Susan Brown (SBR)				
VP	Liam Pearce (LP)				Vacant () – Secretary
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College					
Our Vision:					
Creating prosperity and transforming communities through education and innovation.					
Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world.					
Our Values:					
<ul style="list-style-type: none"> ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability 					
Upcoming Meetings	Nov 14, 2024	Dec 12, 2024	Jan 9, 2025	Feb 13, 2025	
	Mar 13, 2025	Apr 10, 2025	May 8, 2025	Jun 12, 2025	

Joint Health & Safety Committee

Oct 10, 2024

WebEx Meeting

Sutherland Campus



Item	Agenda Topic	Discussion	Action By/Decision
1.0	Meeting Called to Order	By BS at: 09:00a.m.	
1.1	Quorum Confirmed	Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No	
1.2	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.	It was moved by HC and seconded by EK that the agenda be approved as amended.
1.3	Review of Minutes and Approval	Sept 2024 minutes require signature and will be available at the next meeting in November	Sept. 2024 minutes to be approved by CMT at Nov 2024 meeting
2.0	Regular Reports		
2.1	Accident Reports		
	2.1.1 Review of lists	<p>Student 1 Staff 4</p> <p>EK reported that a review of the roof walkways will be conducted. CMT discussed how can our inspections assist in reporting old equipment and technology; complete inspections during intersession to catch those rooms that were occupied during the semester(s).</p> <p>All 6</p>	
	2.1.2 Review of Near Miss	Student 1	
2.2	Inspection Report	No inspections conducted since last meeting.	

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2.3	IAQ Reports	MW reported on the Mold Sampling and Indoor Air quality Sampling in Residence Building 6.	A follow up assessment will be completed. A Preventative indoor air quality test will be conducted in Residence Building 3.
2.4	Policy and Procedure Review	MW reported on Regulation 1101: WSIB First Aid Regulations. Restocking happens monthly and takes 2 weeks to cycle through. Security is the First Aid Responder. CMT discussed protocols to assist students and when to create an incident report.	
3.0	New Business		
3.1	H&S Sutherland Priority Queue	MW presented the Health and Safety Management system;	MW will add this to the standing items in the agenda. Motion to approve this by HC; seconded by JT
3.2	Inspection Schedule	EK presented the draft inspection schedule.	Motion to approved inspection schedule as presented by CG; seconded by RP
3.3	TOR Review	EK presented recommendation to change TOR language of "Certified member" from inspections. CMT discussed attendance at meetings and employer support to ensure workers can meet their JHSC commitments.	Further reviews required as other co-chairs will need to review prior to member reviews. EK to continue investigation and discussions with HR and Union leaders and work on Draft to Employer

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5.0	Next Meeting		
5.1	Date	Nov. 14, 2024	
5.2	Adjournment of Meeting	Motion to adjourn meeting at 10:01a.m., moved by LP and seconded by CG.	

Bianca Sclipa
Co-Chair, Management

Click or tap to enter a date.

Date

Elane Kalavrias

Elane Kalavrias
Co-Chair, Workers

November 14th, 2024

Date